

Caythorpe and Frieston Parish Council

Minutes of the Parish Council Meeting held on 10th July 2019

Present: **Councillors:** N Fritzsche (Chairman)

R Brooke
M Budden
A Roberts
J Betts
P Sandy
J Carpenter
A Crawley

District

Councillor P Milnes

County

Councillor A Maughan

Clerk: M Stevens

1.			Apologies for Absence. Cllr. A Graham,	
2.			<u>Declaration of Interests under the Local Government Act</u> Cllrs Carpenter, Fritzsche and Budden reported that as the accounts auditor and members of the Playing Field committee respectively that they would like to declare an interest in the grant applications for both the Playing Fields and the Social Club. However, Cllr Fritzsche confirmed that although they would not vote of the subject matter there was no requirement for them to leave the meeting.	
3.			<u>Approval of Minutes held on 8th May 2019</u>	
	3.1		These minutes were presented to the meeting for approval Agreed unanimously that the minutes are a true record and were signed by the Chairman	
4.			<u>Parish Clerk's Report – To Update on matters occurring since the last meeting not otherwise on the agenda.</u>	
	4.1		<u>Frieston Post Box</u> MS summarised events since the last meeting and reported that a letter had been received from Royal Mail confirming that a replacement post box would be installed in Frieston within the next 12-week period. On this basis it was calculated that Frieston should have their new box by early September. Cllr Roberts proposed that the new siting of the post box should be on Frieston lower green along with the new notice board, it was agreed that the PC would write to the Post office to see if the move was possible MS expressed thanks on behalf of the community to Councillors and Caroline Johnson MP for their support.	MS
	4.2		<u>Armada Beacon</u> MS stated that in had been reported at the recent Playing Fields meeting that no action had been taken to date with regard to the re-siting of the Beacon. MS reminded new council members that this item had been discussed in February 2018 and subsequently agreement had been obtained from the local farmer to move the beacon to a new agreed location in a field at the summit of the hill on Gorse Hill Lane.	

		It was agreed that MS would make contact again to seek an update of intentions and report back at the next meeting.	MS
	4.3	<u>Summer Mobile Surgery – Caroline Johnson MP</u> MS reported that a communication had been received from Dr Caroline Johnson’s office stating that a surgery meeting would be held at The Red Lion Caythorpe on 30 th July between the hours of 1000-1030 hrs. Having spoken to Cllr Betts prior to the meeting he had agreed to post this subject on the Parish Facebook page and to provide poster copy for the village notice board.	JB
5.		<u>Co-Option Process - Update</u>	
	5.1	Cllr Brooke confirmed to the meeting that originally five applications had been received. However, there had been problems trying to coordinate suitable interview times for both candidates and members of interviewing panel. Cllr Brooke went on to say that dates had now been set for 22 nd and 23 rd July. It was agreed that the CFPC would meet on the 25 th July at 2000hrs where the conclusions and recommendations of the panel would be presented to the full parish council. This subject would be the only item on this agenda. Furthermore, it was agreed that the newly selected councillors (2) would be briefed and documentation prepared prior to the next PC meeting when they would be invited to attend. Agreed: that this plan should be progressed as planned.	NF
6.		<u>Financial Matters</u>	
	6.1	<u>Authorisation of BACS/Cheque Payments</u> The Chairman circulated two documents for approval by the Councillors of invoices approved and paid since the last meeting and invoices to be approved for payment. See Appendix 1 & 2 for details Resolved: that the payments were approved for payment	
	6.2	<u>Review and Approval of CFPC Accounts – July 2019</u> Management Accounts for CFPC previously circulated to members were presented to the meeting. Resolved: that the accounts were approved unanimously	
	6.3	<u>Approval for Provision of a £3,500 Grant to the Village Hall</u> The members had previously received a copy of the Village Hall accounts and all had reviewed the content prior to the meeting. It was proposed by Cllr Fritzsche that the sum of £3500 is granted to the Village Hall for 2019/20. This motion was seconded and unanimously agreed by all Councillors present. Resolved: To Award sum of £3500	
	6.4	<u>Approval for Provision of a £3,500 Grant to the Playing Field</u> The members had previously received a copy of the Playing field accounts and all had reviewed the content prior to the meeting. It was proposed by Cllr Fritzsche that the sum of £3500 is granted to the Playing Fields for 2019/20. Some concerns were raised regarding the decline of fundraising events during recent months and it was generally felt that greater efforts are required during this financial year and furthermore, that this matter would be looked at very closely in the future when new grant applications are requested. This motion was seconded and unanimously agreed by all Councillors present and agreed that a letter would be sent to the chairman of the PF committee outlining these conditions. Resolved: To award sum of £3500	MS /NF
	6.5	<u>General Data Protection Update (GDPR)</u> MS stated that there was nothing new to report and the compliance document was still outstanding from LCPAS.	MS

	6.6		<p><u>Presentation of Social Club Application for New Furniture</u> Cllr Budden referred to a paper that had been recently sent to all members for reviewing prior to the meeting. It was noted that despite numerous requests for account details they were still outstanding. It was understood that the share of the cost would be between the Social Club and the Playing Fields at 40% each with the remaining 20% being sought from the Parish Council. Having summarised the application Cllr Budden proposed that a sum of money was awarded to the social club for the purchase of new furniture and would be 20% of the total invoice value to a maximum of £1000. This motion was seconded and agreed, and the amount would be paid on receipt of a copy of the final invoice. Resolved: To award a sum as outlined.</p>	
	6.7		<p><u>Ward Grant Award Proposal - Update</u></p>	
		6.7.1	<p>Cllr Fritzsche reminded the meeting that Cllr Milnes had offered the sum of £200 ward grant for use within the Parish. To date suggestions had been received for new litter bins for village locations such as Back Lane or Hough Road opposite the new bus shelter on the A607. There were concerns that locally funded waste bins would not be emptied by SKDC and that concern need more investigation. It was also suggested that a “Caythorpe” road sign could be added on Gorse Hill Lane to replace the one that was in that position some years ago. It was agreed that this subject would be taken forward to the next PC meeting when other ideas of the proposed expenditure will have been tabled. Agreed: that this plan should be progressed as planned</p>	PM
7.			<p>Transport and Highways</p>	
	7.1		<p><u>High Street Congestion</u></p>	
		7.1.1	<p><u>Bus Stop Markings/Signage</u> Cllr Sandy reported a positive meeting with LCC Highways, other councillors and the Headmistress of Caythorpe School. The objective of the meeting was to challenge recent proposals from Highways regarding the placement of yellow lines in the High Street. Cllr Sandy reported that a revised report is now awaited, and Cllr Maughan indicated that this consultation draft would more than likely go to himself in the first instance.</p>	
		7.1.2	<p><u>Back Lane Parking</u> Cllr Fritzsche stated that the parking area to the rear of the school appears to be being used well and this initiative was beginning to give dividends in the overall efforts to reduce high street congestions. Comments had been noted earlier from the public gallery regarding the kerb edging opposite the new area and these comments would be passed on to Highways for their attention and consideration. It was also commented that the shrubbery had encroached into the roadway and Cllr Roberts was going to ask Brian Wills to cut this back for the PC Agreed unanimously to approve this plan.</p>	PS AR
	7.2		<p><u>LCC Highways Update</u></p>	
		7.2.1	<p>Cllr Sandy summarized main points from his recent report that included progress being made in the following areas.</p> <ol style="list-style-type: none"> i. Lighting for the A607 bus shelter Paper to be submitted <ul style="list-style-type: none"> o Cllr Milnes agree to speak with SKDC to seek advice and availability. ii. Village Hall Parking Sign <ul style="list-style-type: none"> o Cost being investigated Paper to be submitted iii. Burial Ground Path Refurbishment 	PM PS

		<ul style="list-style-type: none"> ○ Quotations and estimates in hand Paper to be submitted <p>iv. Bench Seat Replacement – Chapel Lane/Back Lane</p> <ul style="list-style-type: none"> ○ Interest received from the public to fund and install a new seat in the memory of a previous village resident. ○ Finalising proposals and timescale for agreement. <p>MS reminded the meeting of the newly introduced form for New Agenda Items and stated that in all cases as a project develops and requires finance that details should be entered on the form and submitted to all for consideration prior to the next scheduled meeting so that the item can be added to the finance section of the agenda.</p>	PS
			All
	7.3	<u>Hump-Backed Bridge & Caythorpe Heath Lane – PGL Bend</u>	
		7.3.1 Cllr Maughan confirmed to the meeting that the sums of £200 had been agreed by both Mid (UK) and the previous CFPC as a contribution to the cost of supply road marking and signing for the humpback bridge and the bend near PGL. Cllr Maughan stated that this project was now being considered by LCC Highways and that he would be seeking progress at his next scheduled meeting.	AM
	7.4	<u>Sensory Pavement Pads</u> LCC Highways will be looking to fund and action this financial year. Carry forward to next meeting for update.	
	7.5	<u>A607 Bus Shelter - Update</u>	
		7.5.1 MS reported that following the last meeting and subsequent working party meeting a summary of recommendations were sent to LCC Highways for consideration. It is understood that the management team are now looking into a solution to level the new plinth to the kerbside and would be reply with a decision soon.	
	7.6	<u>Gritting – Gorse Hill Lane</u>	
		7.6.1 Cllr Crawley outlined to the meeting his safety concerns with Gorse Hill Lane when weather conditions are inclement. He asked that there had been several accidents in the past and despite the attempts made previously by the Parish Council he proposed that LCC should be approached again with view to adding this area to the gritting route. Cllr Maughan stated that there is a criteria within the gritting policy and having met this criteria the route would be added but an exiting route would have to be removed. It is understood that 30% of the road network is currently gritted and cannot be increased without very good reasons. Cllr Maughan stated that he would seek advice to see if this area could be reassessed and would report back. Cllr Crawley also proposed the introduction of warning signs as a second-best alternative, which Cllr Maughan agreed to investigate. Cllr Crawley agreed to approach the farmer to see if the hedging could be reduced in height so that the road was not in shade and the ice could be thawed by the sun.	AM AC
8.		The Parish Environment	
	8.1	<u>Planning</u> The following entries have been added using the project register and recommendations are yet to be finalised on the 2 outstanding applications below.	
		8.1.1 <u>New Applications</u> S19/1085 - Ms R Marshall, 11 Frieston Green, Cluny Cottage, Frieston Road, Frieston, NG32 3BZ Full Planning Permission - Erection of single storey infill extension, alterations to windows, re-introduce pedestrian access and use of timber cladding to part of existing house Response required by 18 th July 2019. Recommend: No Objections.	

		<p>S19/1136 - Mr N Wright, Glamis House, 45 High Street, Caythorpe, NG32 3DR, Reserved Matters - Submission of reserved matters (appearance, landscaping, layout) pursuant to S17/0975 (erection of 2 dwellings) Response required by 25th July 2019. Recommend: Cllr Brooke still working on response.</p>	
	8.1.2	<p><u>Applications Actioned</u> S19/0574 - PGL Caythorpe Construction of 4 outdoor Netball Courts and temporary camping area. It was agreed that CFPC should be encouraged to arrange a meeting with Anglian Water to ensure that existing water and sewerage infrastructure is adequate to cope with the proposed new application. Cllr Brooke has arranged this for the 2nd September. Additionally, that the proposed lighting meets with existing rules and that they will be switched off by 2100 hrs each day. Recommended: CFPC have no objections to this proposal providing that SKDC add these conditions should the application be approved.</p> <p>S19/1064 - Mrs N Pledge, Land at Chapel Lane, Caythorpe, Grantham, Lincs Trees in CA - Section 211 Notice - Cut back overhanging branches of 1 x cherry tree Caythorpe & Frieston Parish Council and no objections have been recorded Recommended: CFPC have no objections to this application</p>	
	8.1.3	<p><u>Decision Notices</u> LCC REFERENCE: PL/0017/19 - LOCATION: MID UK RECYCLING LTD LCC REFERENCE: PL/0021/19 LCC REFERENCE: PL/0020/19 LCC REFERENCE: PL/0019/19 LCC REFERENCE: PL/0018/19 LCC REFERENCE: PL/0022/19 LCC REFERENCE: PL/0028/19 LCC REFERENCE: PL/0027/19 LCC REFERENCE: PL/0026/19 LCC REFERENCE: PL/0025/19 LCC REFERENCE: PL/0024/19 LCC REFERENCE: PL/0023/19 All Approved by SKDC – 15th May 2019</p> <p>S19/0264 - Mr Ivor Thomas, 15 Wheatgrass Lane, Caythorpe, NG32 3EA Full Planning Permission - Single storey extension to bungalow Approved by SKDC – 29th May 2019</p> <p>S19/0565 - Mr Chris Connor, Barnwell House, 63 High Street, Caythorpe, Lincolnshire, NG32 3DP Trees in CA - Section 211 Notice - Works to trees including: - T1 Ash - removal, T2 Ash - crown reduction, T3 Silver Birch - removal, T4 Silver Birch - crown reduction, T5 Ash - Removal and T6 Silver Birch crown reduction Approved by SKDC – 10th May 2019</p> <p>S19/0617 - Mr & Mrs Budden, The Old Bells, 61 High Street, Caythorpe, NG32 3DP</p>	

		<p>Demolition of existing outbuildings and the erection of a 1 and a half storey extension to form a kitchen diner with single garage and bedroom accommodation above and proposed summer house (Amendments to S18/0068) Approved by SKDC – 6th June 2019</p> <p>S19/0876 - Mr Ian Malloch, 8 South Parade, Caythorpe, Lincolnshire, NG32 3BT Trees in CA - Section 211 Notice - T1 x common ash tree - reduction to maintain clearance from overhead powerlines and reduction to a monolith of stems of between 3 and 4 metres from ground. Approved by SKDC – 2nd June 2019</p>	
	8.1.4	<p><u>Other Planning Issues</u></p> <p><u>Mid UK – Takeover</u> Cllr Fritzsche reported that Mid (UK) recently went into administration and subsequently taken over by New Earth Solutions (West) Limited, a subsidiary of the Irish-based waste recycling group Beauparc. It was agreed that contact should be made with the new company with the objective to strike up a new relationship to benefit the village community. It was agreed that delegates of the meeting would include Cllrs Fritzsche, Crawley, Carpenter and Brooke. Date of meeting to be agreed and advised.</p> <p><u>Mid UK – Noise and Lighting Conditions</u> Cllr Maughan reported that he was still awaiting a response to his previous enquiry and stated that a reactive external lighting system may well be the preferred system. Agreed that Cllr Maughan would progress and report back.</p>	NF AM
	8.1.5	<p><u>Project Register</u> MS stated that there is a total of 39 live projects of which 12 relate to the recent applications from Mid (UK). Also note that 4 have closed since the last meeting and will be removed from the spreadsheet. This information will also be published on the Parish Council website. Agreed unanimously to approve the report</p>	
	8.1.6	<p><u>Other Issues Reported</u></p> <p><u>Parish Council Plan v Neighbourhood Plan</u> Cllr Milnes reported in her earlier session that following a recent meeting with the SKDC planning department that a Neighbourhood Plan should be considered in the future as a replacement for the existing Parish Plan. It was reported that an initial meeting was planned by Cllr Carpenter to investigate requirements for the parish and that the matter of planning a neighbourhood plan alternative would be investigated.</p>	JC
	8.2	<p>Other Maintenance Issues</p>	
	8.2.1	<p><u>Maintenance Register</u> MS referred to the updated document that had been issued prior to the meeting and shows the expenditure on village maintenance. MS also reported that the report had been filtered to show details of the current financial year only to date. Agreed unanimously to approve the report.</p>	
	8.2.2	<p><u>Footpath Issues</u> <u>General Footpath Procedure</u> In the absence of Cllr Graham this footpath “agenda Item report” was presented by Cllr Fritzsche. Based on the report previously submitted to all members and recent examples relating to Eastcliffe 11 Square and Frieston Path it was agreed that the</p>	

		<p>recommended new approach would be adopted for all issues related to all footpath issues. In summary the following was agreed:</p> <ol style="list-style-type: none"> i. In the first instance and where possible the householder would be asked to rectify the issue. ii. Where appropriate the matter would be escalated to the local authority for action. iii. Where appropriate the Parish Council would take the appropriate action as necessary. <p>It was Agreed unanimously that this plan of action is adopted.</p> <p><u>A607 – Footpath Caythorpe – Fulbeck.</u> MS reminded the meeting that a letter had been sent to LCC Highways regarding the condition of this pathway and the concerns for users of pushchairs, wheelchairs and mobility scooters. It was reported that acknowledgement had been received and another reply would be sent once the area in question had been visited and evaluated in more detail.</p>	
	8.2.3	<p><u>Grass Cutting</u> MS reported that an email had been received confirming that the first cut had taken place with 2 additional cuts due for this growing season. The purpose of this item was to ensure that all areas had been actioned and to a satisfactory standard.</p>	
	8.2.4	<p><u>Sewer Issue in Frieston</u> Cllr Brooke confirmed that a meeting was scheduled with Anglian Water for the end of August when this issue would be discussed in detail with view to agreeing a solution.</p>	RB
9.		Community Safety – Report on Local Crime and Policing Matters	
	9.1	There were no crime or safety issue to report.	
10.		<p><u>Community Activities by Portfolio Holder</u> The details in this section are reports from individual portfolio holders from which any additional matters arising were highlighted and discussed at the meeting.</p>	
	10.1	<p><u>Dog Fouling – TBC</u> No action to Report.</p>	

10.5		<u>Village Hall – RB</u> Cllr Brooke referred to the report that had been previously issued and reported that he attended the meeting on 25 th June. Funding of the VH stood at £3,341 in the current account which includes a £500 grant for the pantomime and £14,029 in the deposit account, indicating healthy finances. The next meeting is on 1 st August.	
10.6		<u>Burial Ground – AR</u> Cllr Roberts referred to the report that had been previously issued and reported that there are no issues to report and that Cllr Peter Sandy has a update to report regarding Path Refurbishment. (see below)	
10.7		<u>News and Views – TBC</u> No action to Report	
10.8		<u>Community Heartbeat – AG</u> No action to Report	
10.9		<u>The Parish Plan – JC</u> No action to Report.	
10.10		<u>Footpaths – AG</u> No action to Report	

10.11		<p><u>Highways – PS</u></p> <p>Cllr Sandy referred to the report that had been previously issued and reported that he attended the meeting with highways department representative, Cllr Fritzsche, Caythorpe School Head Mistress, Cllr Maughan and others. It was reluctantly agreed that the only yellow lines should be both sides of the road at the pinch point north of the village hall. The highways representative wanted them from below the village hall both sides of the road up to the school and also at the high street end of south parade both sides, as this is a very dangerous exit apparently, which was completely unacceptable. It was agreed that various observations and measurements at the junction would be recorded and that a plan would be sent to CFPC with a report.</p> <p>It was also agreed that the school zigzag road markings would be repainted to make them more obvious.</p> <p>Regarding the lighting problem at the new Frieston bus shelter, it is recommended that the best and obvious answer is a new LED street light on the electricity pole a few feet south of the shelter, which would light up the shelter as it is translucent and also improve the safety of the junction.</p> <p>Cllr Sandy also reported that the Village hall parking advice sign is still in progress.</p> <p>Regarding the burial ground access path, which is in a dangerous and poor state, as the surface is breaking up under its entire length with the curbs sinking into the ground, and tree roots are burrowing underneath.</p> <p>The permanent fix would be to remove the curbs, cut the encroaching tree roots which will have no obvious impact on the tree and fit replacement curbs and resurface the entire length. Various contractors have been approached and estimates and quotations are expected shortly.</p> <p>Regarding the broken seat on Chapel Lane Green it was decided that as it was dangerous and beyond repair and it was been removed. CFPC have been approached by the family of a former resident (now deceased) of the village who would like to present a seat to the village in her memory, also that a small plaque added explaining its origin.</p> <p>It is understood that the family would supply and fit it to a new concrete base which they will lay at no cost to the P.C. It is recommended that this offer is accepted by CFPC as soon as final details and timescale are provided. Cllr Sandy stated that permission has been requested to allow the Parish Council to put an article in the village news about the lady who was the landlord of the wagon and horses in the 50s and 60s when the project is completed. it is finished.</p>	
10.12		<p><u>Housing – JB</u></p> <p>Cllr Betts referred to the report that had been previously issued and reported that he and Cllr Roberts have been completing a handover of information regarding pertinent matters in respect of social housing within the village and that the full review of documentation this would be completed by 13th July.</p>	
10.13		<p><u>Emergency Plan – TBC</u></p> <p>No action to Report.</p>	

10.14		<p><u>Facebook Page – JB</u> Cllr Betts referred to the report that had been previously issued and reported that all system admin rights have correctly been transferred to himself and historic administrator accounts had been removed. He reported that the FB page had been used more frequently and sharing a number of items which have progressed this month e.g. Litter Clearing on A607. It is understood that many new members have joined the FB page as a result of posting content more regularly. Additionally, the public forum section of the PC meeting has been publicised to encourage the residents to engage with the Parish Council.</p> <p>Cllr Betts stated that a meeting is planned with the Claypole Parish Council member who runs their PC page as they have a good volume of information (Local and County Information) which they regularly publish and it would be good to be able to have these feeds of information as well as the output of our PC meeting. Additionally, there are plans to share Parish Council FB content on the "Caythorpe Village" page as this FB page has over 1200 members rather than our page which only has 110 followers, however, this has grown 10% in the past month.</p> <p>There are also plans to publish the Parish Council Meeting Minutes via Facebook in order to engage with residents as many residents are not aware that all the minutes are published on the Parish Council website</p>	
10.15		<p><u>War Memorial and Remembrance Day and Other Village Maintenance</u> Cllr Roberts referred to the report that had been previously issued and reported that War Memorial posts and chains around Memorial plus the outer posts at edge of grass need repainting and that the Army donated bench needs a coat of varnish.</p> <p>It was also reported that Frieston bus shelter drainage channel is blocked and that the shelter bench and windows need cleaning of road grime Additionally, Lime grove Copse has overhanging vegetation that needs cutting back, and the Police Station hedge and borders require attention.</p>	
10.16		<p><u>Finance Committee</u> Cllr Budden referred to the report that had been previously issued and reported that all finances, and the day to day income & expenses are in order and that. on-line payments have been approved as and when required by a combination of Cllrs. Brooke, Carpenter and himself.</p> <p>The first Finance Committee meeting is being planned for some time in the next few weeks.</p> <p>Cllr Budden reported that a meeting had taken place with his predecessor to go through the 19/20 budget and all appears to be in order. The present Public Works Loan Board (PWL) debt will be completed this financial year. Despite there being no Government Grant CFPC seemingly have adequate reserves.</p> <p>There is concern that theoretically, a contingent liability of approx. £95,000 in respect of the upgrade of the sports pavilion carried out 10 or so years ago as the Parish Council is guarantor and should there be a breach of the undertakings given in respect of the funding provided at the time by the Football Foundation. It is understood that this was for a 20-year period from when the funds were provided Finally, the subject of interest rate offerings for PC funds is still to be investigated.</p>	

10.17		<p><u>Planning Committee</u></p> <p>Cllr Brooke referred to the report that had been previously issued and reported that since the last meeting to date there have been 3 new planning applications, none of which were contentious and have been dealt with via e-mail correspondence.</p> <p>On 3rd of July, Cllr Penny Milnes and myself attended a meeting with Sylvia Bland who is Head of Business Development - formerly known as Planning. The meeting consisted of a PowerPoint brief covering the main aspects of planning policy, the most important element being the slide with the links to planning legislation. This slide will be forwarded to all councillors for information and action by the planning sub-committee. There was one aspect of legislation that generated a good level of interest namely the Community Infill Levy (CIL). This is a piece of legislation which allows councils to impose a levy on minor infill development with the proceeds being retained by the council. Unfortunately, SKDC does not operate a CIL policy on the grounds that in the round it does not generate sufficient income. The fact that it could be used as a potential deterrent was not considered.</p> <p>The SKDC Local Plan has been assessed by the Planning Inspectorate and viewed favourably. There are some 80 amendments to be made but the plan should be operational by the end of 2019 or early 2020. Of interest to us was the fact that as our local plan was more up to date (2016 as opposed to 2012-2015 for SKDC) then where planning consideration took place the Caythorpe Plan would have precedence in certain circumstances. Given this fact, it may well make sense to bring the revision of the Caythorpe Local Plan forward from 2021 to immediately following the publication of the SKDC Local Plan.</p> <p>Planning enforcement was discussed. Given the apparent lack of enforcement action, particularly regarding the Brandon Shoot, the point was made that surely if a planning condition was imposed then it could legally be enforced if persistently breached. However, the response was “it was more complex than that” and it became clear that fear of losing a legal case and having to pay costs was at the forefront of any enforcement action, effectively paralysing the system for anything but the simplest of cases. The loss of rates / income through issuing prohibition notices was also briefly touched upon – re-enforced by my comments relating to just such a suggestion received from SKDC when pushing for cessation of the straw deliveries to the Sleaford power station. The key here is the title change from planning to business development, where the SKDC seeks to generate income to balance the books as grants from central government are cut back. From a parochial point of view, this makes grasping the nuances of the planning system essential if we are not to be rolled over every time.</p> <p>It was also confirmed that the SKDC website holds planning records spanning approx. 20 years, and by typing Caythorpe into the search box, a page with a drop-down menu will display some 654 planning applications and 500+ property searches</p>	
10.18		<p><u>Hospital Car Scheme – TBC</u></p> <p>No action to Report.</p>	
11.		<p><u>Items of Urgent Business</u></p>	
11.1		<p><u>Tree at Junction of High Street and A607</u></p> <p>Cllr Fritzsche reported that only one suggestion had been made regarding the future requirement for this area following the invitation for comments article in News and Views.</p>	

		<p>Suggestions tabled at the meeting included a carved structure, statue or tree replacement.</p> <p>It was agreed that this decision would be taken at the next meeting once additional suggestions could be evaluated.</p>	
12.		<p><u>Arrangements for Next Meeting</u></p> <p>The next meeting will be the Annual Parish Council meeting and will be held in the Village Hall on Wednesday 11th September 2019 beginning at 7.30 pm.</p>	
		<p><u>Open Forum</u></p> <p>Cllr Fritzsche reminded the meeting at this point that requirements are that all reports are sent in advance of the meeting so that the content can be evaluated before summarisation at the meeting. Additionally, content of the report can be used within the minutes to ensure accuracy.</p> <p>County Councillor</p> <p>Cllr Maughan: There was no report received in advance, so the following is a brief summary of points mentioned, and additional text is awaited.</p> <ul style="list-style-type: none"> • Children’s Service has been rated as outstanding • Fairer Funding for Lincolnshire • Highways and Customer Satisfaction • Quality of Road Repairs <p>District Councillor</p> <p>Cllr Mrs Penny Milnes: Reported the following items of interest PGL Caythorpe S19/0574</p> <ul style="list-style-type: none"> • Pending Decision • Anglian Water infrastructure? Roger B advised to contact AW directly. • Conditions – lighting off by 21.00? <p>Emergency Out of Hours Planning Enforcement</p> <ul style="list-style-type: none"> • Generic out of hours number to be used 01476 59 00 44. Sent 15 May • Traveller Briefs. Sent 08 July <p>Mid UK</p> <ul style="list-style-type: none"> • Environment Agency ‘permit’ the site. Conditions include noise and odour. • Phone numbers included Sent 16 May <p>Housing SKDC</p> <ul style="list-style-type: none"> • Report due May? <p>The Big Clean SKDC website – Caythorpe is scheduled for August 2019</p> <p>Agenda Planning</p> <ul style="list-style-type: none"> • Arranged a planning briefing for Roger Brooke with Sylvia Bland, Head of Development Management. Slides forwarded to Roger. I think he found it a good introduction. • Planning is not necessarily cut and dried; weighting of competing issues figures large on more controversial applications. • Parish Plan. I asked Sylvia Bland: Please could you clarify the status of this plan. 	

		<p>Does it have the same status as a Neighbourhood Plan? <i>Sylvia replied: The simple answer is no, a Parish Plan is an old style document that has not been through the same consultation processes as a Neighbourhood Plan and would not be as up-to-date in relation to the NPPF</i></p> <p>This means that the PP does not have the clout that a NP has when commenting on planning applications or fighting controversial proposals. I feel that serious consideration should be given to creating a NP. I am currently investigating the current position regarding help and funding.</p> <p>Ward Member Grant</p> <ul style="list-style-type: none"> • May I remind you that I have offered £200 from this SKDC scheme project towards a worthwhile community project. <p>Public Attendance</p> <p>The meeting was attended by three local residents and the following points were raised:</p> <ol style="list-style-type: none"> 1. <u>Back Lane Parking</u> <ul style="list-style-type: none"> ○ Despite being very happy with the new parking area there are problems associated with the opposite side of the road that has been widened for several metres. ○ As there is no lighting in that area the additional width is dangerous at night-time as there is a sudden step down onto the original surface which can potentially cause an accident. It was agreed that Cllr Sandy would write to LCC Highways for comment. ○ The trees are now overhanging the new surface causing a problem to pedestrians. It was agreed that Cllr Roberts would get this matter rectified. 2. <u>Litter Bin</u> It was suggested that as the new parking area is being used that there is now a noticeable increase in litter so suggested that a new litter bin is provided It was agreed that this would be monitored and investigated further after more info was available. 3. <u>Litter on A607</u> Concerns were raised about future litter picking in this area now that Mid (UK) have new owners. It was agreed that Cllr Maughan would request an agreed report from the company that should contain an analysis of the types of litter and additionally will ask for confirmation of the timetable and frequency of litter picking by Mid (UK) for the future. 	<p>PS</p> <p>AR</p> <p>AC / PM</p> <p>AM</p>
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Appendix 1 – Accounts Authorised and Paid Since the Last Meeting

Invoice Date	Invoice No. or Ref No.	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Authorised for Payment by:	Date Paid
21-May-19	1327	Brian Wills	General Maintenance in Village (Apri/May)	93.50	0.00	93.50	MB/JC	21-May-19
29-May-19	010419	M Stevens	Monthly Salary (May 19)	469.10	0.00	469.10	MB/JC	29-May-19
29-May-19	41	G W King & Sons	Garden Maintenance of Burial Ground	665.00	0.00	665.00	MB/JC	29-May-19
29-May-19	45	G W King & Sons	Grass Cutting Upper and Lower Frieston Greens	192.00	0.00	192.00	MB/JC	29-May-19
29-May-19	290519	J R Ulyyott	Remove soil and grass from pavements - Cllr Roberts	65.00	13.00	78.00	MB/JC	29-May-19
31-May-19	5623	Westgate Print	News and Views Printing (April/May/June 19)	2079.00	0.00	2079.00	MB/JC	29-May-19
4-Jun-19	1334	Brian Wills	General Maintenance in Village (Apri/May)	56.00	0.00	56.00	MB/JC	3-Jun-19
3-Jun-19	1268	LCPAS	Data Processing Office - Service Fee	150.00	0.00	150.00	MB/JC	4-Jun-19
8-Jun-19	080619	HMRC Cumbernauld	Tax Payment - Mel Stevens (May)	117.20	0.00	117.20	MB/JC	8-Jun-19
31-May-19	19093	Time Assured Ltd	Annual Service of St. Vincent's Church Clock	115.00	23.00	138.00	MB/RB	20-Jun-19
1-Jun-19	SIN028750	Diocese of Lincoln	Annual Allotment Rent	200.00	0.00	200.00	MB/RB	20-Jun-19
21-Jun-19	SI-6917	Direct PC Supplies	Laptop Cleaning and Repair	105.00	0.00	105.00	MB/RB	24-Jun-19
28-Jun-19	280619	M Stevens	Monthly Salary (June 19)	469.10	0.00	469.10	MB/JC	28-Jun-19
30-Jun-19	300619	Unity Trust Bank	Service Charge	18.00	0.00	18.00	MB/JC	30-Jun-19
8-Jul-19	080719	HMRC Cumbernauld	Tax Payment to HMRC for MS June 19	117.20	0.00	117.20	MB/JC	8-Jul-19
8-Jul-19	1340	Brian Wills	General Maintenance in Village (June 19)	56.00	0.00	56.00	MB/JC	8-Jul-19
8-Jul-19	080719	Ben Watson	Litter Picking - Salary Payment (06/05/19 - 01/07/19)	147.90	0.00	147.90	MB/JC	8-Jul-19
10-Jul-19	11	Mike Russell	Grass Cutting Service - St Vincents 1st of 2 annual invoices	350.00	0.00	350.00	MB/JC	10-Jul-19
Totals				5465.00	36.00	5501.00		

Appendix 2 – Accounts Requiring Authorisation

Invoice Date	Invoice No. or Ref No.	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Authorised for Payment by:	Date Paid
10-Jul-19	100719	M Stevens	CFPC - Expenses (May - June 2019)	58.49	0.00	58.49	MB/JC	11-Jul-19
Totals				58.49	0.00	58.49		

Caythorpe & Frieston Management Accounts						
Accounts at 10th July 2019						
	Actual	Budget	Budget	Period	Variance	Forecast
	2018/19	2019/20	for period	actual	period	year
			2019/20	2019/20	2019/20	2019/20
	£	£	£	£	£	£
INCOME						
Precept	29085	29450	14725	14725	0	29450
Other	5064	232	62	100	38	232
Burial ground	3900	4983	1342	850	-492	4983
Street Cleaning	814	780	390	427	37	780
News & Views	8372	6000	1615	3193	1578	6000
VAT Reclaim	1478	1900	1900	1953	53	1900
TOTAL	48712	43345	20034	21248	1213	43345
EXPENDITURE						
Burial grounds	3114	4368	1176	665	-511	4368
Audit	240	240	240	0	-240	240
Staff salaries	7298	7319	1971	2385	414	7319
Election costs	0	600	162	0	-162	600
Comm Projects	0		0	0	0	0
Maintenance	3072	2509	676	833	157	2509
VH grant	3500	3570	3570	0	-3570	3570
PF grant	3500	3570	3570	0	-3570	3570
S137 Expenditure	0	150	40	0	-40	150
Insurance	4229	4374	1178	0	-1178	4374
LALC & SLCC	532	525	141	49	-92	525
Tel,post, stat etc	976	465	125	96	-29	465
PWLB loan	1772	1772	477	0	-477	1772
Allotments	0	400	108	200	92	400
News & Views	7872	6500	1750	2129	379	6500
Bank Charges	78	76	20	18	-2	76
Litter Project Items	0	150	40	0	-40	150
Mole Control	0	325	88	0	-88	325
Dog Fouling Project	0	400	108	0	-108	400
Pavement Crossing	0	2000	538	0	-538	2000
Playing Fields Furn	0	1000	269	0	-269	1000
Salt Bins	0	300	81	0	-81	300
Laptops N&V	0	700	188	0	-188	700
Pavement Clearance	0	750	202	78	-124	750
Misc	10872	1283	345	393	48	1283
TOTAL	47054	43346	17063	6845	-10218	43346
SURPLUS/(LOSS)	1658	-1	2971	14403	11431	-1
				£	£	£
Reserves as at	Mar-19			34599	34599	34599
Forecast surplus for year as above						
Forecast closing reserves at year end				49002	46030	34598
Weeks to Date	14	05-Jul-19				
Weeks Year	52					