

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 6th September 2017
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15pm. Members of the public may ask questions of or make short statements to the council during this forum. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

M Stevens

23rd August 2017

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 12th July 2017**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. **Financial Matters:**
 - a. Authorisation of BACS/cheque payments.
 - b. Review and approval of CFPC accounts to August 2017
 - c. War Memorial Cleaning – Update from Cllr Greybrook on quotations etc.
 - d. Caythorpe Preschool – Request for a Grant towards a Laptop or Tablet - Update
 - e. Caythorpe Medical Practice – Request for a Donation for ENT equipment - Update
 - f. Review and Acceptance of – CFPC Disclosure of Personal Interests (those outstanding)
 - g. Caythorpe School Academy Proposal/Notice
6. **The Parish Environment:**
 - a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. To include:
 - i. New Applications
 - ii. Decision Notices
 - b. Project Register
 - c. Dog Fouling - Update
 - d. Bus Shelter Project – Update (previously issued)
 - e. Fish and Chip Van – Update
 - f. Frieston / A607 Triangle – Update

- g. Lime Tree in Playing Field – 211 application to SKDC
 - h. Maintenance issues and Record of activities and Fault Logging
 - i. Burial Ground – Review of any issues and Audit
- 7. Transport and Highways: -** To discuss any parking and highways issues within the Parish.
- a. Update of meeting with Rowan Smith (LCC)
- 8. Community Activities:**
- a. Review of Questions for Dr. Caroline Johnson MP
 - b. Self-Help Scheme
 - c. The Big Clean/Litter Picking
 - d. Grant Application for Community Wild Life Grant – Trees in Playing Field
 - e. Remembrance Day Arrangements (bugle/wreaths/march points/organ/other.)
 - f. Allotment committee...Cllr. Ashcroft (previously issued)
 - g. Playing Field committee....Cllr. Nelson (previously issued)
 - h. Village Hall committee....Cllr. Greybrook (previously issued)
 - i. News & ViewsCllr. Nelson. (previously issued)
 - j. LIVES First Responders.....Cllr. Ashcroft. (previously issued)
 - a. Community Heartbeat....Cllr. Greybrook (previously issued)
 - b. Hospital Car Scheme....Cllr Nelson (previously issued)
- 9. Community Safety -** Report on local crime and policing matters.
- 10. Items of urgent business.**
- 11. Arrangements for next meeting** –The next meeting of the Parish Council will be held in the Village Hall on **Wednesday 8th November 2017** beginning at 7.30pm.