

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 12th July 2017
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15pm. Members of the public may ask questions of or make short statements to the council during this forum. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

M Stevens

5th July 2017

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 3rd May**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
 - a. Project Register - Update
 - b. Village telephone - Update
5. **Financial Matters:**
 - a. Authorisation of BACS/cheque payments.
 - b. Review and approval of CFPC accounts to June 2017
 - c. VAT Reclaim - £1689.05 - Update
 - d. Approval of Budget 2017/18
 - e. Approval of Grant of £3000 for Village Hall and the approval of Grant of £3000 for Playing Fields
 - f. War Memorial Cleaning – Approval of funds from selected quotations
 - g. Grass Cutting – Approval of funding for additional grass cutting – quotations
 - h. Frieston / A607 Triangle – Approval of funds for clearing - quotation
 - i. Caythorpe Preschool – Request for a Grant towards a Laptop or Tablet - Update
 - j. Caythorpe Medical Practice – Request for a Donation for ENT equipment - Update
 - k. Maintenance issues – Notice Board Etc.
 - l. Review and Acceptance of – CFPC Disclosure of Personal Interests (Those outstanding)
 - m. Meeting with Cllr Maughan - Update
6. **The Parish Environment:**

- a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. To include:
 - i. New Applications including a review of planning meeting of 29th June 2017
 - ii. Decision Notices
 - b. To receive report from Cllr. Greybrook on the issue of Dog Fouling
 - c. Bus Shelter Project - Update
 - d. Fish and Chip Van – Update
 - e. Litter Picking – Update
 - f. Burial Ground – Review of any issues
 - g. Emergency Planning (resilience conference) – The way forward
 - h. South Kesteven Consultative Draft Local Plan 2017 – Events etc.
- 7. Transport and Highways: -** To discuss any parking and highways issues within the Parish.
- 8. Community Activities: - to review reports issued previously by:**
- a. Allotment committee...Cllr. Ashcroft.
 - b. Playing Field committee....Cllr. Nelson.
 - c. Village Hall committee....Cllr. Greybrook
 - d. News & ViewsCllr. Nelson.
 - e. LIVES First Responders.....Cllr. Ashcroft.
 - a. Community Heartbeat....Cllr. Greybrook
- 9. Community Safety -** Report on local crime and policing matters.
- 10. Items of urgent business.**
- 11. Arrangements for next meeting** –The next meeting of the Parish Council will be held in the Village Hall on **Wednesday 6th September 2017** beginning at 7.30pm.