

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 12th September 2018
commencing at 7.15 pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.00 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

M Stevens

5th September 2018

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 18th July 2018**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. **May Elections** – Indication of future composition in May 2019
6. **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments.
 - b. Review and Approval of CFPC accounts.
 - c. Budget Process for 2019/20
 - d. Capital Update for current year.
 - e. To review approval to Purchase a Grit Bin for the junction of Church Lane & Waterloo Road – Sum of £600 previously agreed in meeting of 9th May)
 - f. General Data Protection Regulations – Update of progress since the last meeting.
 - g. War Memorial Cleaning – Update from Cllr Greybrook
 - h. Sensory Pad Pavements – Proposal Update from the last meeting
7. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
 - a. High Street Congestion – Update
 - b. Humpbacked Bridge (Caythorpe Heath Lane)
 - c. LCC Highways – Management of Potholes and Repairs – Update from the last meeting
8. **The Parish Environment:**
 - a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. To include:
 - i. New Applications

- ii. Applications Actioned
 - iii. Decision Notices
 - iv. Project Register
 - v. Other Issues to Report
- b. Remembrance Day Arrangements
- c. Dog Fouling
 - i. Update of progress since the last meeting – Cllr Greybrook
- d. Social Housing – Update including
 - i. Right to Buy – Recent communication with Cllr Kelham Cooke
- e. New A607 Bus Shelter – Project Update (including funding proposal)
- f. Other Maintenance issues
 - i. Update of Maintenance Register
 - ii. Burial Ground – Review of any issues
 - iii. Footpath Issues and the BigClean - Update
 - iv. Grass Cutting – Rules of Engagement Cllr Maughan

9. Community Safety

- a. Community Emergency Planning – Update Cllr Fritzsche
- b. Report on Local Crime and Policing Matters
- c. Lincolnshire Fire and Rescue Fire Safety Engagement

10. Community Activities:

- a. Litter Picking/The Big Clean - Cllr Brooke
- b. Allotment committee - Cllr. Ashcroft (previously issued)
- c. Playing Field committee - Cllr. Nelson (previously issued)
- d. Village Hall committee - Cllr. Greybrook (previously issued)
- e. News & Views - Cllr. Nelson (previously issued)
- f. Community Heartbeat - Cllr. Greybrook (previously issued)

11. Items of urgent business.

12. Arrangements for next meeting:

The next Parish Council meeting will be held in the Village Hall on **Wednesday 21st November 2018** beginning at 7.15 pm. (note new date)