

# **CAYTHORPE AND FRIESTON PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council  
to be held on Wednesday 21<sup>st</sup> November 2018  
commencing at 7.15 pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.00 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

*M Stevens*

13<sup>th</sup> November 2018

Mr Mel Stevens  
Clerk to the Parish Council

## **AGENDA**

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 12<sup>th</sup> September 2018**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. **May Elections** May 2019 – Initiatives undertaken by Councillors since the last meeting.
6. **Financial Matters:**
  - a. Authorisation of BACS/Cheque payments.
  - b. Review and Approval of CFPC accounts.
  - c. Approval of recommended Precept increase of 2%
  - d. Grit Bin for the junction of Church Lane & Waterloo Road - Supply and Installation by LCC - Update
  - e. General Data Protection Regulations – Update of progress since the last meeting.
  - f. War Memorial Cleaning – Payment and Grant Refunding – Update from Cllr Greybrook
  - g. Sensory Pad Pavements – Project Update
  - h. Laptop Reclaim – Update and approval of proposed planned actions
  - i. Parish Clerk Appraisal - Update
7. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
  - a. High Street Congestion / Back Lane parking – Update since the last meeting
  - b. Humpbacked Bridge (Caythorpe Heath Lane)
  - c. Caythorpe Heath Lane – General Concerns (bend near PGL)
  - d. Location of new Speed Watch Signs – Update of proposed siting (passive notices)
  - e. LCC Highways – Management of Potholes and Repairs – Update from the last meeting and previously circulated by BN

## 8. The Parish Environment:

- a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. To include:
  - i. New Applications
  - ii. Applications Actioned
  - iii. Decision Notices
  - iv. Project Register
  - v. Other Issues to Report
- b. Dog Fouling
  - i. Update of progress since the last meeting – Cllr Greybrook
  - ii. Approval of new bin site using SKDC Grant (£200)
- c. Social Housing – Update including
  - i. Right to Buy – Recent communication with Cllr Kelham Cooke / SKDC Housing Director
- d. New A607 Bus Shelter – Project Update
- e. Other Maintenance issues
  - i. Update of Maintenance Register
  - ii. Lighting
    - Faults at various locations, (Woodward’s Garage, Templeway Close, Waggon & Horses)
  - iii. Burial Ground
    - Review of any issues
    - Approval to purchase additional hedge plants
  - iv. Frieston Notice Board & Defibrillator
  - v. Footpath Issues and the BigClean – Update
    - Encroachment of pavement on A607 to Mid(UK) section
    - High Street Bus Shelter – Hedge restricting visibility
  - vi. Grass Cutting – CFPC Decision for 2019/2020
- f. The Old Post Office - Parking Review - Update

## 9. Community Safety

- a. Community Emergency Planning – Update Cllr Fritzsche
- b. Lincs. Fire & Rescue – Text Alert System (Assistant Emergency Contact)
- c. Report on Local Crime and Policing Matters.

## 10. Community Activities:

- a. Litter Picking/The Big Clean - Cllr Brooke
- b. Allotment committee - Cllr. Ashcroft (previously issued)
- c. Playing Field committee - Cllr. Nelson (previously issued)
- d. Village Hall committee - Cllr. Greybrook (previously issued)
- e. News & Views - Cllr. Nelson (previously issued)
- f. Community Heartbeat - Cllr. Greybrook (previously issued)

## 11. Items of urgent business.

## 12. Arrangements for next meeting:

The next Parish Council meeting will be held in the Village Hall on **Wednesday 9<sup>th</sup> January 2019** beginning at 7.15 pm.