

# **CAYTHORPE AND FRIESTON PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council  
to be held on Wednesday 10<sup>th</sup> July 2019  
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

*M Stevens*

2<sup>nd</sup> July 2019

Mr Mel Stevens  
Clerk to the Parish Council

## **AGENDA**

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 8<sup>th</sup> May 2018**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. Co-option Process – Update.
6. **Financial Matters:**
  - a. Authorisation of BACS/Cheque payments.
  - b. Review and Approval of CFPC accounts.
  - c. To obtain Approval for the provision of £3500 grant to the Village Hall
  - d. To obtain Approval for the provision of £3500 grant to the Playing Fields
  - e. General Data Protection Regulations – Update
  - f. Presentation of Social Club Grant application for new Furniture – Cllr Budden
  - g. Ward Grant Award by Cllr Milnes - Proposal
7. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
  - a. High Street Congestion – Project Update
    - i. Yellow Lines and Bus Stops
    - ii. Back Lane Parking Area
  - b. LCC Highways – Update – Cllr Sandy
  - c. Humpbacked Bridge and PGL Bend (Caythorpe Heath Lane) – Cllr Maughan update
  - d. A607 Bus Shelter Issue - update
  - e. Gritting – Gorse Hill Lane – Cllr Crawley

**8. The Parish Environment:**

- a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. Cllr Brooke - To include:
  - i. New Applications
  - ii. Applications Actioned
  - iii. Decision Notices
  - iv. Other Planning Issues
    - Mid (UK)
      - a. Takeover of Company
      - b. Noise and lighting – Update Cllr Maughan
  - v. Project Register
  - vi. Other Issues to Report
- b. Other Maintenance issues
  - i. Update of Maintenance Register
  - ii. Footpath Issues including the BigClean.
    - High Street Bus Shelter
    - A607 – Caythorpe to Fulbeck
  - iii. Grass Cutting – Email received from Highways.
  - iv. Sewer Issue in Frieston

9. **Community Safety** - Report on local crime and policing matters.

**10. Community Activities by Portfolio Councillor – Reports issued prior to Meeting**

- a. Dog Fouling TBC
- b. Litter Picking & The Big Clean - Cllr Crawley
- c. Allotment committee - Cllr Roberts
- d. Playing Field committee - Cllr Budden
- e. Village Hall committee - Cllr Brooke
- f. Burial Ground – Cllr Roberts
- g. News & Views - Cllr Sandy
- h. Community Heartbeat – Cllr Graham
- i. The Parish Plan - Cllr Carpenter
- j. Footpaths – Cllr Graham
- k. Highways - Cllr Sandy
- l. Housing – Cllr Betts
- m. Emergency Plan - Cllr Sandy
- n. Facebook Page - Cllr Betts
- o. War Memorial & Remembrance Day - Cllr Roberts
- p. Hospital Car Scheme TBC

**11. Items of urgent business.**

**12. Arrangements for next meeting:**

The next Parish Council meeting will be held in the Village Hall on **Wednesday 11<sup>th</sup> September 2018** beginning at 7.30pm.