

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 11th September 2019
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

M Stevens

3rd September 2019

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Introduction of all councillors**
3. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
4. **Approval of minutes of the Parish Council meeting held on 10th July 2019**
5. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
6. **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments.
 - b. Review and Approval of CFPC accounts.
 - c. Review and Recommendations from Finance Committee Meeting – 28.08.19
Budget Items 2020/21
 - Litter Project (litter picking equipment) - £50
 - Pavement Crossings for the Visually Impaired - £2000
 - Salt Bins - £300
 - Bus Shelter A607 - £1000
 - Pavement and Hedgerow Clearance - £100
 - Burial Ground Main Pathway – New Construction - £7000
 - Signs - £1300
 - Precept 2020/21 - Plan
 - d. To seek approval of £510 donation to the Gala.
 - e. To seek approval of – Quotation for Hough Road Frieston Trees - £660
 - f. Insurance Renewal – March 2020
 - g. Ward Grant Award by Cllr Milnes – Decision

7. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
 - a. High Street Congestion – Project Update
 - i. Yellow Lines and Bus Stops
 - ii. A607 Bus Shelter Issue – Bench (Back Lane/Chapel Lane) Burial Ground Path Refurbishment. - Cllr Sandy- update
 - b. Humpbacked Bridge and PGL Bend (Caythorpe Heath Lane) – Cllr Maughan update
 - c. Frieston Post-Box
 - d. Furniture to replace A607 High Street Tree – Cllr Betts

8. **The Parish Environment:**
 - a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. Cllr Brooke - To include:
 - i. New Applications
 - ii. Applications Actioned
 - iii. Decision Notices
 - iv. Other Planning Issues
 - v. Project Register
 - vi. Other Issues to Report
 - b. Other Maintenance issues
 - i. Update of Maintenance Register
 - ii. Sewer Issue in Frieston
 - c. Other Topics for Discussion
 - i. Neighbourhood Plan
 - ii. Fireworks – Cllr Budden playing field rep

9. **Community Safety** - Report on local crime and policing matters. Please visit good <https://www.police.uk/lincolnshire/NC40/crime/> for activity in our area

10. **Community Activities by Portfolio Councillor – Reports issued prior to Meeting**
 - a. Dog Fouling – Cllr Allen
 - b. Emergency Plan - Cllr Allen
 - c. Housing – Cllr Betts
 - d. Facebook Page - Cllr Betts
 - e. Village Hall committee - Cllr Brooke
 - f. Playing Field committee - Cllr Budden
 - g. The Parish Plan - Cllr Carpenter
 - h. Litter Picking & The Big Clean - Cllr Crawley
 - i. News & Views - Cllr Fritzsche
 - j. Footpaths – Cllr Graham
 - k. Community Heartbeat – Cllr Linforth
 - l. Hospital Car Scheme – Cllr Linforth
 - m. Highways - Cllr Sandy
 - n. Allotment committee - Cllr Roberts
 - o. Burial Ground – Cllr Roberts
 - p. War Memorial & Remembrance Day - Cllr Roberts

11. **Items of urgent business.**

12. **Arrangements for next meeting:**
 The next Parish Council meeting will be held in the Village Hall on **Wednesday 13th November 2019** beginning at 7.30pm.