

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 13th November 2019
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time. Following this there will be an update from Cllrs Maughan and Milnes and additional a brief update from Simon Pattison Mid(UK)

M Stevens

6th November 2019

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 11th September 2019**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments.
 - b. Review and Approval of CFPC accounts.
 - c. Review and Recommendations from Finance Committee Meeting – 04.11.19
 - i. Budget Items 2020/21
 - Litter Project (litter picking equipment) - £50
 - Pavement Crossings for the Visually Impaired - £2000
 - Salt Bins - £300
 - Bus Shelter A607 - £1000
 - Pavement and Hedgerow Clearance - £100
 - Burial Ground Main Pathway – New Construction - £7000
 - Signs - £1300
 - Precept 2020/21 – Plan
 - ii. Current Year Items – Allocated budget for approval under portfolios holders reports
 - iii. Reserves Limits
6. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
 - a. High Street Congestion – Project Update
 - i. Yellow Lines and Bus Stops – Awaiting Report to go to LCC Committee.
 - ii. Bus Route Gritting – Cllr Roberts (letter to LCC)
 - b. Humpbacked Bridge and PGL Bend (Caythorpe Heath Lane) – Cllr Maughan update
 - c. Frieston Post-Box – Cllr Fritzsche

- d. A607 Bus Shelter Light – Cllr Sandy – Decision Required
- e. High Street Parking Sign – Cllr Sandy - Decision Required
- f. Bench – Back Lane/Chapel Lane – Cllr Sandy - Decision Required

7. The Parish Environment:

- a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. Cllr Brooke - To include:
 - i. New Applications
 - ii. Applications Actioned
 - iii. Decision Notices
 - iv. Other Planning Issues
 - v. Project Register
 - vi. Other Issues to Report
- b. Other Maintenance issues
 - i. Update of Maintenance Register
 - ii. Sewer Issue in Frieston – Letter from Parishioner – Cllr Brooke
- c. Other Topics for Discussion and Update – Reports issued to all prior to the meeting
 - i. Telephone Box removal – BT Consultation.
 - ii. Ward Grant Award by Cllr Milnes – Decision Required

- 8. Community Safety** - Report on local crime and policing matters. Since last meeting 10 crimes have been reported - Please visit <https://www.police.uk/lincolnshire/NC40/crime/> for activity in our area

9. Community Activities by Portfolio Councillor – Reports issued prior to meeting

- a. Dog Fouling – Cllr Allen
- b. Emergency Plan - Cllr Allen
 - i. Emergency Plan Proposal – Cllr Allen
- c. Housing – Cllr Betts
- d. Facebook Page - Cllr Betts
- e. Village Hall committee - Cllr Brooke
- f. Playing Field committee - Cllr Budden
- g. The Parish Plan - Cllr Carpenter
 - i. Neighbourhood plan – Feedback from the Community
- h. Litter Picking & The Big Clean - Cllr Crawley
- i. News & Views - Cllr Fritzsche
- j. Footpaths – Cllr Graham
- k. Community Heartbeat – Cllr Linforth
- l. Hospital Car Scheme – Cllr Linforth
- m. Highways - Cllr Sandy
- n. Allotment committee - Cllr Roberts

- o. Burial Ground – Cllr Roberts
 - i. Burial Ground Path Refurbishment. – Cllr Roberts
 - ii. Burial Ground Maintenance and Gates – Cllr Roberts
- p. War Memorial & Remembrance Day - Cllr Roberts

10. Items of urgent business.

11. Arrangements for next meeting:

The next Parish Council meeting will be held in the Village Hall on **Wednesday 8th January 2020** beginning at 7.30pm.