

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the meeting of:

**Caythorpe and Frieston Parish Council
to be held on Wednesday 11th March 2020
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time. Following this there will be an update from Cllrs Maughan and Milnes and additionally a brief update from Simon Pattison Mid(UK)

M Stevens

24th February 2020

Mr Mel Stevens
Clerk to the Parish Council

AGENDA

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. Confirmation and a summary of requirements of the Annual Parish Council Meeting and the Annual Parish Meeting that are scheduled for May 2020.
4. **Approval of minutes of the Parish Council meeting held on 8th January 2020.**
5. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
6. **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments.
 - b. Review and Approval of CFPC accounts.
 - c. End of Year Accounts and Audit Requirements
 - d. Approval of Funding for Projects (details submitted prior to meeting)
 - i. CFPC – Insurance Renewal Approval - Recommendations from Finance Committee
 - ii. St Vincents – Annual Grass Cutting Payment.
 - iii. Village Gates – Cllr Betts
 - iv. Burial Ground Gates – Cllr Roberts - Recommendations from Finance Committee
 - v. Allotment Site – Perimeter Hedging – Cllr Roberts - Recommendations from Finance Committee
 - vi. War Memorial – Road Signs – Cllr Roberts - Recommendations from Finance Committee
 - vii. Parish Clerk Appraisal – Cllr Fritzsche
7. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
 - a. High Street Congestion – Project Update
 - i. Yellow Lines and Bus Stops – Awaiting Report to go to LCC Committee.
8. **The Parish Environment:**

- a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. Cllr Brooke - To include:
 - i. New Applications
 - ii. Applications Actioned
 - iii. Decision Notices
 - iv. Other Planning Issues
 - v. Project Register
 - vi. Other Issues to Report
 - b. Other Maintenance issues
 - i. Update of Maintenance Register
 - c. Other Topics for Discussion and Update – Reports issued to all prior to the meeting
 - i. Stump Tree Replacement – Cllr Fritzsche
 - ii. News and Views Funding Plans – Cllr Fritzsche
 - iii. Tree Planting – Cllr Crawley
 - iv. Heating and Solar – Cllr Crawley
 - v. Standby Generators – Cllr Allen
9. **Community Safety** - Report on local crime and policing matters. Since last meeting 10 crimes have been reported - Please visit <https://www.police.uk/lincolnshire/NC40/crime/> for activity in our area
10. **Community Activities by Portfolio Councillor – Reports issued prior to meeting**
- a. Dog Fouling – Cllr Allen
 - b. Emergency Plan - Cllr Allen
 - c. Housing – Cllr Betts
 - d. Facebook Page - Cllr Betts
 - e. Village Hall committee - Cllr Brooke
 - f. Playing Field committee – including details of Playground Inspections - Cllr Budden
 - g. The Parish Plan & Neighbourhood Plan - Cllr Carpenter
 - h. Litter Picking & The Big Clean - Cllr Crawley
 - i. News & Views - Cllr Fritzsche
 - j. Footpaths – Cllr Graham
 - k. Community Heartbeat – including details regarding the Frieston Defibrillator - Cllr Linforth
 - l. Hospital Car Scheme – Cllr Linforth
 - m. Highways – including update on, Chapel Lane Bench, Lighting and Signs Cllr Sandy
 - n. Allotment committee – including details of hedging requirement - Cllr Roberts
 - o. Burial Ground – including update on Burial Ground Pathway, Gate and Post repairs and ‘Topple Testing’ Plans - Cllr Roberts
 - p. Remembrance Day Parade - Ops Order - Cllr Roberts/Brooke
11. **Items of urgent business.**
12. **Arrangements for next meeting:**

The next Annual Parish Council Meeting will be held on Wednesday 6th May 2020 commencing at 7.30 p.m. and will be preceded by the Annual Parish Meeting that will start at 6.30 p.m. Both meetings will be held in the Village Hall.