

# **CAYTHORPE AND FRIESTON PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council  
to be held on Wednesday 8<sup>th</sup> January 2020  
commencing at 7.30pm in the Village Hall.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time. Following this there will be an update from Cllrs Maughan and Milnes and additional a brief update from Simon Pattison Mid(UK)

*M Stevens*

2<sup>nd</sup> January 2020

Mr Mel Stevens  
Clerk to the Parish Council

## **AGENDA**

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 13<sup>th</sup> November 2019**
4. **Parish Clerk's Report** - Update on matters occurring since the last meeting not otherwise on the agenda.
5. **Financial Matters:**
  - a. Authorisation of BACS/Cheque payments.
  - b. Review and Approval of CFPC accounts.
  - c. Approval of Precept to be levied to residents for period 2020/21 of £30039 (0.10%)
  - d. Final Approval of Draft Budget 1.4 for year 2020/21
  - e. Approval of Funding for Projects (details submitted prior to meeting)
    - i. Burial Ground Path Refurbishment Update – Cllr Fritzsche
    - ii. Church Annual Grass Cutting Payment – Cllr Roberts
    - iii. New Trees Proposal – Cllr Roberts
    - iv. LALC – Approval of Training Costs for 2020/21 - £125 +VAT
    - v. CFPC – Insurance Renewal
    - vi. New Committee Member Appointments - Finance (new co-opted member)
6. **Transport and Highways:** - To discuss any parking and highways issues within the Parish.
  - a. High Street Congestion – Project Update
    - i. Yellow Lines and Bus Stops – Awaiting Report to go to LCC Committee.

7. **The Parish Environment:**
  - a. Planning – Report on Planning Matters affecting the Parish by the Parish Council Planning Committee Chairman. Cllr Brooke - To include:
    - i. New Applications
    - ii. Applications Actioned
    - iii. Decision Notices
    - iv. Other Planning Issues
    - v. Project Register
    - vi. Other Issues to Report
  - b. Other Maintenance issues
    - i. Update of Maintenance Register
    - ii. Sewer Issue in Frieston –Update – Cllr Brooke
  - c. Other Topics for Discussion and Update – Reports issued to all prior to the meeting
    - i. Telephone Box removal – CFPC Response submitted to SKDC
    - ii. Village Gates – Update – Cllr Betts
  - d. New Committee Member Appointments - Planning (new co-opted member)
  
8. **Community Safety** - Report on local crime and policing matters. Since last meeting 10 crimes have been reported - Please visit <https://www.police.uk/lincolnshire/NC40/crime/> for activity in our area
  
9. **Community Activities by Portfolio Councillor – Reports issued prior to meeting**
  - a. Dog Fouling – Cllr Allen
  - b. Emergency Plan - Cllr Allen
  - c. Housing – Cllr Betts
  - d. Facebook Page - Cllr Betts
  - e. Village Hall committee - Cllr Brooke
  - f. Playing Field committee - Cllr Budden
  - g. The Parish Plan - Cllr Carpenter
  - h. Litter Picking & The Big Clean - Cllr Crawley
  - i. News & Views - Cllr Fritzsche
  - j. Footpaths – Cllr Graham
  - k. Community Heartbeat – Cllr Linforth
  - l. Hospital Car Scheme – Cllr Linforth
  - m. Highways - Cllr Sandy
  - n. Allotment committee - Cllr Roberts
  - o. Burial Ground – Cllr Roberts
  - p. Remembrance Day Parade - Ops Order - Cllr Roberts/Brooke
  
10. **Items of urgent business.**
  
11. **Arrangements for next meeting:**

The next Parish Council meeting will be held in the Village Hall on **Wednesday 11<sup>th</sup> March 2020** beginning at 7.30pm.