

# **CAYTHORPE AND FRIESTON PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend the Annual meeting of:

**Caythorpe and Frieston Parish Council  
to be held on Wednesday 8<sup>th</sup> July 2020  
commencing at 7.00pm on Zoom.**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.00 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time. Following this there will be an update from Cllrs Maughan and Cllr Milnes and additional a brief update from Simon Pattison Mid(UK)

1 July 2020

Mrs Debbie Manderfield  
Clerk to the Parish Council

## **AGENDA**

- 1. Apologies for absence.**
- 2. Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
- 3. Approval of minutes of the Parish Council meeting held on 12<sup>th</sup> May 2020.**
- 4. Parish Clerk's Report** – previously distributed. **Since updated**
- 5. Financial Matters:**
  - a. Authorisation of BACS/Cheque payments. Previously distributed, no updates
  - b. Review and Approval of CFPC accounts. Bank rec & management accs previously distributed. **Since updated**
  - c. Update from Cllr Budden Finance committee Chair
  - d. Playing Field grant **have received set of audited accounts**
  - e. Village hall grant
- 6. Registers a**
  - a. Risk Register Review and accept register previously distributed **Neil updating clerks need to train**
  - b. Maintenance Register Review and accept previously distributed
- 7. Project Register update: -**
  - a. Items taken in order as they appear on the register previously distributed. **Since updated**
- 8. New Proposals**

None
- 9. The Parish Environment:**
  - a. Planning. – matters arising from circulated Planning Report (applications actioned & Decision Notices)
  - b. Other Planning Issues
- 10. Neighbourhood plan**
  - a. Update by Cllr Allen

11. **Community Safety** - Report on local crime and policing matters. Since last meeting 4 crimes have been reported - Please visit <https://www.police.uk/your-area/lincolnshire-police/grantham-rural-north/?tab=CrimeMap> or activity in our area
  
12. **Community Activities by Portfolio Councillor – Reports issued prior to meeting**
  - a. Litter Picking and the Big Clean – Cllr Crawley
    - i.
  - b. Environmental Sustainability - Cllr Crawley
    - i.
  - c. Playing Field committee – Cllr Budden
    - i.
  - d. Village Hall committee - Cllr Brooke
    - i.
  - e. News & Views - Cllr Fritzsche
    - i.
  - f. Footpaths – Cllr Graham
    - i.
  - g. Public Transport – Cllr Graham
    - i.
  - h. The Parish Plan & Neighbourhood Plan - Cllr Allen
    - i.
  - i. Shops Business and employment Cllr Allen
    - i.
  - j. Highways –Cllr Sandy
    - i.
  - k. Emergency Plan – Vacant
    - i.
  - l. Dog Fouling – Vacant
    - i.
  - m. Housing – Cllr Betts
    - i.
  - n. Facebook Page - Cllr Betts
    - i.
  - o. Volunteering and skill sharing- Cllr Betts
    - i.
  - p. Community Heartbeat – Cllr Linforth
    - i.
  - q. Hospital Car Scheme – Cllr Linforth
    - i.
  - r. LIVES – Cllr Linforth
    - i.
  - s. Children and Child care – Cllr Linforth
    - i.
  - t. Allotment committee – Cllr Roberts
    - i.
  - u. Burial Ground – Cllr Roberts
    - i.
  - v. Remembrance Day Parade - Cllr Roberts
    - i.
  
13. **Items of urgent business.**
  
14. **Arrangements for next meeting:**

The next Parish Council Meeting will be held on Wednesday 9<sup>th</sup> September 2020 commencing at 7.30 p.m. and will be either by Zoom or in the village hall to be confirmed. If in the VH the annual parish meeting may be planned in before hand.