

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend:

**Caythorpe and Frieston Annual Parish Council Meeting
to be held on Wednesday 14th July 2021
commencing at 7.30pm in the Village Hall
social distancing will be maintained.**

The agenda for the meeting is to be found below.

There will be a short presentation by Samantha Williams, the Social Prescribing Link Worker for Sleaford and the local area. She will explain what social prescribing is and how it can help us all during these uncertain times. There will then be an open forum before the council meeting proper which will begin as soon as possible. All councillors are requested to attend this forum.

Mrs Debbie Manderfield
Clerk to the Parish Council

AGENDA MEETING Number 2

1. **Apologies for absence.**
2. **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
3. **Approval of minutes of the Parish Council meeting held on 19th May 2021 and Approval of the minutes of the Finance Committee meeting held on 5th July 2021**
4. **Parish Clerk's Report**
5. **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments. Attached
 - b. Review of CFPC accounts. Bank rec & management accounts. Attached
 - c. Update from Cllr Budden Finance committee Chair
6. **Registers**
 - a. Risk Register Review and accept. Attached
 - b. Maintenance Register Review and accept. Attached
 - c. LALC have become aware that councils are working from old standing orders that contain clauses that are no longer legal and, therefore recommend that we adopt the most recent version that was revised in 2020. Attached
7. **Project Register update:** -
 - a. Items taken in order as they appear on the register. Attached
8. **New Proposals – if there is no paper circulated 7 days prior to the meeting then the proposal will not be addressed**

- a. Frieston Bench – Cllr Roberts 07/21/1
- b. Conifer Tree at Frieston – Cllr Lee 07/21/2
- c. A607 Speed Limit – Cllr Maughan 07/21/3
- d. Ward Grant – Cllr Betts 07/21/4
- e. Playing Field Trees – Cllr Crawley/ Clerk 07/21/5 & 07/21/7
- f. Allotments – Cllr Roberts 07/21/6

9. The Parish Environment:

- a. Planning
- b. Other Planning Issues
- c. Report from Cllr Hall – Planning Committee Chair

10. Neighbourhood plan

- a. Update by Cllr Allen

11. Community Safety - Report on local crime and policing matters.

Please visit <https://www.police.uk/your-area/lincolnshire-police/grantham-rural-north/?tab=CrimeMap> for activity in our area

12. Community Activities by Portfolio Councillor – Reports issued prior to meeting.

- a. Cllr Crawley - Litter Picking and the Big Clean, Environmental Sustainability
- b. Cllr Budden - Playing Field committee
- c. Cllr Hall - Village Hall committee
- d. Cllr Fritzsche - News & Views
- e. Cllr Graham – Footpaths, Public Transport
- f. Cllr Sandy – Highways,
- g. Cllr Lee - Emergency Plan, Dog Fouling, Shops, Businesses & Employment
- h. Cllr Betts – Housing, Facebook Page, Volunteering, and skill sharing
- i. Cllr Linforth - Community Heartbeat, Hospital Car Scheme, LIVES, Children and Child care
- j. Cllr Roberts - Allotment committee, Remembrance Day Parade, Burial Ground

All reports to be circulated prior to meeting

13. Items of urgent business.

14. Arrangements for next meeting:

15. The next Parish Council Meeting Number 3 of 2021/22 will be held on Wednesday 8th September 2021 commencing at 7.30 p.m. in the village hall.