

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Caythorpe and Frieston Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role): Mr Mel Stevens - Parish Clerk & RFO

Date: 03/04/2020

	£	£
Balance per bank statements as at 31/3/20:		
Unity Trust Bank a/c 20369598	26,308.00	
account 1		
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	26,308.00	26,308.00
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
item 1	-	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	-	-
Add: any un-banked cash as at 31/3/19		
	-	-
Net balances as at 31/3/20 (Box 8)		26,308.00