

CAYTHORPE AND FRIESTON PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend:

**Caythorpe and Frieston Parish Annual Council Meeting
to be held on Wednesday 28th September 2022
commencing at 7.30pm in the Village Hall**

The Agenda for the meeting is to be found below.

There will be a short public forum before the council meeting proper which will begin at 7.15 pm. All councillors are requested to attend this forum. Should the forum last less than 15 minutes, the Parish Council Meeting will begin at that time.

Mrs Debbie Manderfield
Clerk to the Parish Council

AGENDA MEETING Number 3

- **Apologies for absence.**
- **Declaration of Interests** - To receive declarations of interests under the 2000 Local Government Act.
- **Approval of minutes of the Parish Council meeting held on 13th July 2022, meeting number 2**
- **Parish Clerk's Report**
- **Financial Matters:**
 - a. Authorisation of BACS/Cheque payments.
 - b. Review of CFPC accounts. Bank rec & management accounts.
 - c. Update from Finance committee Chair
- **Registers**
 - a. Risk Register Review and accept.
 - b. Maintenance Register Review and accept.
- **Project Register update: -**
 - a. Items taken in order as they appear on the register.
- **New Proposals**
 - a. Social Media Policy – previously circulated
 - b. Dignity at Work Policy – previously circulated
 - c. Clerks Appraisal
 - d. Firework Display – Cllr Betts
 - e. Remembrance Day Arrangements – Cllr Roberts
 - f. Church Clock – Cllr Fritzsche

- g. EROB Refunds – Clerk/ Cllr Roberts
- h. Memorial Seat – Sunshine Club – Cllr Fritzsche
- i. Insurance Replacement Valuation – Clerk – previously circulated

- **The Parish Environment:**

- a. Planning
- b. Other Planning Issues
- c. Report from Cllr Spackman – Planning Committee Chair

- **Neighbourhood plan**

- a. Update by Cllr Allen

- **Community Safety** - Report on local crime and policing matters.

- a. Figures available up to June 2022. A breakdown can be viewed on Parish Online
- b. Please visit <https://www.police.uk/pu/your-area/lincolnshire-police/grantham-rural-north/?tab=CrimeMap> for activity in our area

- **Community Activities by Portfolio Councillor – Reports issued prior to meeting.**

- a. Cllr Crawley - Litter Picking and the Big Clean, Environmental Sustainability, Playing Field Committee
- b. Cllr Hall - Village Hall committee, Allotment Committee
- c. Cllr Spackman – Playing Field Committee,
- d. Cllr Fritzsche - News & Views, Finance Committee Chair
- e. Cllr Graham – Footpaths, Public Transport
- f. Cllr Lee - Emergency Plan, Dog Fouling, Shops, Businesses & Employment
- g. Cllr Betts – Housing, Facebook Page, Volunteering, and skill sharing, Highways
- h. Cllr Linforth - Community Heartbeat, Hospital Car Scheme, LIVES, Children and Child care
- i. Cllr Roberts - Remembrance Day Parade, Burial Ground, Community Safety

All reports to be circulated prior to meeting

- **Items of urgent business.**

- **Arrangements for next meeting:**

- The next Parish Council Meeting Number 4 of 2022 will be held on Wednesday 9th November 2022 commencing at 7.30 p.m. in the village hall.