



			<b>agreed unanimously. that the accounts were approved.</b>	
	5.3		<u>VAT Reclaim for year 2016/2017</u> MS reported that the reclaim of VAT for the financial year ending 31 <sup>st</sup> March 2017 had been submitted to HMRC during May and that this claim had been subsequently approved and a remittance had been received for the sum of £1689.05. <b>Resolved: It was agreed that no further action is required.</b>	
	5.4		<u>Approval of Budget 2017/2018</u> MS had previously circulated a document that had been revised since the previous meeting and now included a sum of £1000 for possible election costs. Subsequently, it had been proposed that the budget line for the Parish allotment is increased to a sum of £500 to cover any emergency maintenance issues that may occur to the site during the year. These amendments were proposed to the meeting for approval <b>Resolved unanimously: that the budget should be approved</b>	
	5.5		<u>Approval for a Grant of £3000 to the Village Hall and £3000 to the Playing Fields</u> Chairman Nelson opened the discussion by stating that a set of approved and audited accounts had been issued to members prior to the meeting. It was proposed by Cllr Dix that this motion was approved by CFPC and that the sum of £3000 would be granted to each of the Village Hall and Playing Fields. <b>Resolved: This motion was seconded by Cllr Ashcroft and agreed unanimously.</b>	
	5.6		<u>War Memorial Cleaning</u>	
		5.6.1	Cllr Greybrook informed the meeting that to date only one estimate had been received for this work and that this was from Linnells for the sum of £2675. It was understood that other quotations had been promised but as yet not received. It was agreed that until alternative quotes are received a decision cannot be made, despite the intention to have the work completed by remembrance day in November.	
		5.6.2	Cllr Ashcroft stated that in the latest LALC publication it was mentioned that grants are available for memorial maintenance and proposed that this option is considered. Cllr Roberts seconded this proposal and suggest that the timescale may have to be revised with view to completing the project for the centenary remembrance day 2018. It was also agreed that other quotes would be chased, with Cllr Roberts agreeing to ask for assistance through Gills of Newark, and Cllr Brooke from RAF Cranwell. <b>Resolved: This motion agreed unanimously.</b>	AR
	5.7		<u>Grass Cutting on Frieston Green</u>	
		5.7.1	Further this issue having been discussed at the previous meeting MS stated that a quote had been received from Simpsons for the clearance work in the triangle at the junction of the A607 and Hough Road. <b>This quote for the sum of £270 was approved unanimously by the members.</b> MS went on to say that as this triangle is in a conservation area a 211 application to SKDC would be sought for approval. <b>It was agreed that MS would action.</b>	MS
		5.7.2	Much discussion took place regarding the maintenance of the other areas identified at the last meeting. Concerns tabled included the fact that the parish would be agreeing to pay for a service that should be covered by the local authority. Cllr Maughan stated that LCC had reduced their grass cutting cycle this year to 2 cuts only. Cllr Maughan also stated that he was aware of alternative actions currently being adopted by other parishes and that he would investigate further and let us know what alternative options are available. It was also noted that since the last meeting all of the areas had been cut presumably by either LCC or SKDC.	AM
		5.7.3	Having considered the facts <b>it was agreed unanimously that G W King would be asked to take on the additional work required on Frieston Lower Green for the agreed sum of £2 per cut.</b> MS to confirm in writing.	

		However due to the increased costs that would nearly double the existing costs and additionally for the fear of creating a precedent <b>it was agreed that the other areas would be reviewed again later in the year.</b>	
5.8		<u>Caythorpe Preschool</u> Cllr Brooke informed members that a meeting had taken place at the preschool on 7 <sup>th</sup> June to obtain additional information and justification for this grant application. However, he stated that he was still unclear about the objectives and proposed that funding should not be sanctioned until more information is obtained. <b>With this in mind Cllr Mountain agreed to liaise with the pre-school and provide an update at the next meeting.</b>	RM
5.9		<u>Caythorpe Medical Practice</u> Having reviewed this matter from the previous meeting, <b>it was agreed that there were a number of additional questions that need answering before a decision could be made and therefore contact would be made with the relevant person with view to reporting back to the CFPC at the next scheduled meeting.</b>	BN
5.10		<u>Village Notice Board</u> This item was brought forward from the previous meeting but it was reiterated by Cllr Roberts the need to have the Notice Board in Gorse Hill Lane repaired. <b>This motion had already been approved and agreed and should be actioned by Brian Wills as soon as is practical.</b>	AR
5.11		<u>Review and Acceptance and Signing of Disclosure of Personal Interests</u> MS circulated a document that included the names of each of the Councillors for each to confirm by signing that they had no personal interests affecting their role as Parish Councillor. Cllrs. Fritzsche, Giddings, Mountain & Greybrook signed the form with the only remaining exception being Cllr Budden who will be asked to sign at the next meeting	
5.12		<u>Meeting with Cllr Maughan</u> Chairman Nelson outlined to the meeting details of the productive meeting that had taken place with Cllr Maughan on 5 <sup>th</sup> July. He went on to summarise the action points that had arisen from the meeting and referred members to the email that had been circulated following the meeting dated 6 <sup>th</sup> July	
6.		<b><u>The Parish Environment</u></b>	
6.1		<u>New Planning Applications Received since Last Meeting</u> Cllr Ashcroft referred the meeting to the minutes of the planning meeting that was held on 29 <sup>th</sup> June 2017 and stated that there were no additional updates since this meeting. A copy of the minutes from this planning meeting can be found in appendix 4.  <u>Decision Notices.</u>  <b>S16/2592</b> Replace sash Windows 20 Hough Rd Frieston- <b>Approved by SKDC 12 June 17.</b>  <b>S17/0716</b> Demolition of conservatory and construction of single storey extension, 5 High St Caythorpe. – <b>Planning permission granted 14 June 2017.</b>  <b>S17/0947</b> Work to Beech Tree, 12 High St.- <b>Work Allowed 26 June 2017.</b>  <b>S17/0935</b> – Work to trees, 9 Waterloo Road. – <b>Work Allowed 22 June 2017.</b>	
6.2		<u>Dog Fouling.</u>	
	6.2.1	Cllr Greybrook referred members to his report that had been issued prior to the meeting. He also reported that there seemed to be an improvement in the situation since the last meeting although there are still concerns about the ‘roaming dog’ that remains out of control. It was agreed that as the owner of the dog is known to the parish that the chairman of SKDC would	

		be consulted as clearly this is an example of the tenant not adhering their tenancy agreement. It was agreed that this would be actioned by MS. It was also agreed that Cllr Giddings would add an update to the Parish Facebook page. <b>Agreed unanimously to approve the Report</b>	MS HG
6.3		<u>Bus Shelter Project</u>	
	6.3.1	MS reported that a meeting had taken place with Cllrs Ashcroft and Roberts at the site for the proposed bus shelter, which is located in the high street, near the public telephone box. At this meeting measurement details were recorded and details sent to the LCC contact Fiona Hudson-Brown who has already registered the project requirement.	
	6.3.2	MS went on to say that the next steps had been agreed with GA/AR and would be actioned before the next meeting. These actions to include applying for a licence from LCC Highways and obtaining approval from the Lincolnshire Road Safety Partnership	MS
6.4		<u>Fish and Chip Van</u>	
	6.4.1	Cllr Dix stated that there was nothing more to report since the last meeting despite seeking alternative places to park.	
	6.4.2	Cllr Roberts proposed that the Waggon and Horses should again be approached to try to obtain approval to park on the pub car park.	
	6.4.3	Cllr Dix also stated that additional information is required about the land owned by the Parish Council that is adjacent to the old Post Office. He stated that parking permission had been granted to persons historically and that the Parish Council should seek more information regarding this matter and a copy of the authority notice. <b>It was agreed that a letter would be sent by the Parish Clerk.</b>	MS
6.5		<u>Litter Picking</u>	
	6.5.1	Cllr Brooke updated the meeting and stated that volunteers had been sought to participate with this initiative via the Parish website and News and Views. It was with regret that to date not a single resident had offered their participation.	
	6.5.2	Cllr Brooke acknowledged the recent email received for a local resident (Mike Watson) who had suggested a number of useful points that would be considered within this project.	
	6.5.3	Cllr Brooke referred the meeting to the recent Big Clean initiative from SKDC where support was being sought from local communities and businesses. It was proposed that the litter picking project could be included in this scheme and that RB would investigate further using the website link. In the meantime, councillors were requested to try and identify areas to target and feed the details back to Cllr Brooke.	All RB
6.6		<u>Burial Ground</u>	
	6.6.1	Cllr Roberts stated that he was monitoring the situation and other than a possible need for some weed spraying in the near future there were no other issues to report.	RB
6.7		<u>Resilient Communities Conference 2017</u>	
	6.7.1	MS reported that this conference that was held on Thursday 8 <sup>th</sup> June had not been attended by any representative from CFPC. Cllr Fritzsche stated that he was part way to completing an emergency planning document and would aim to circulate a draft copy to all members for their perusal before the next meeting	NF
	6.7.2	It was agreed that once a date of the next meeting / conference is published it would be circulated so that delegates could be nominated.	MS
6.8		<u>SKDC Consultative Draft Local Plan 2017.</u>	
	6.8.1	The Chairman advised that the new SKDC draft local plan, had recently been published. Cllr Ashcroft gave a brief overview of the aims of the plan, in which the District Council sets out draft policies which will guide and shape development across the District for the period 2011-2036. He confirmed that at this stage Caythorpe had not been identified in the Local Plan as a site for any major housing development. A consultation process	RB

			was underway to enable the community to find out about the local plan and details of these events would be published on the PC web site. Comments on the Local Plan were also welcomed and a questionnaire had been made available, which needed to be returned to SKDC by 11 August 2017. The Chairman requested that Cllr Brooke take the lead in reviewing the Local Plan and in conjunction with Cllr Ashcroft determine what comment, if any, the PC needed make on any of the policies, site allocations and/or other aspects of the plan.	
	6.9		<u>List of Other Recent Publications</u>	
		6.9.1	Chairman Nelson reminded the meeting that a number of other publications had been forward for information or comment to all members. These documents were summarised as follows: <ul style="list-style-type: none"> <li>a) LCC complaints summary – This information has been published on the parish website under ‘parish news’</li> <li>b) Town and Parish Questionnaire – NALC requiring information via a survey – Cllr NF has agreed to complete as requested</li> <li>c) Prevent and Community Cohesion – Event was scheduled for 12<sup>th</sup> July</li> <li>d) Health and Wellbeing Survey – Now live with sessions planned for anyone interested</li> <li>e) The Big Clean – SKDC initiative as discussed in line with CFPC litter picking project</li> </ul>	
7.			<b>Transport and Highways</b>	
		7.1	Chairman Nelson reminded members that the High Street congestion continued to be a live issue and, as identified by a resident in the public forum, problems, are now occurring at the north end of the High Street near the Red Lion and shops. Cllr Roberts spoke of cards that had been previously used which were placed on offending car windscreens and he agreed to provide samples. <b>The Chairman agreed to write to local businesses to ask them to encourage their customers to park responsibly</b>	AR BN
		7.2	Cllr Roberts reported that the hedge near the bus stop at Eastcliffe Square continued to be an issue for bus uses who were unable to look out for an on-coming bus from the bus shelter. It was agreed that MS would liaise with AR to establish an action plan.	AR/MS
		7.3	Cllr Roberts raised concerns that weed and vegetation was continuing to encroach on pavements areas along the A607. MS reported that logs had been raised with LCC Highways on the fault logging system. It was agreed that the logs would be reviewed by AR and MS and that detail of any outstanding would be forwarded to Cllr Maughan to follow up on our behalf	AR/MS AM
		7.4	Cllr Greybrook reported that a weight restriction sign in Gorse Hill Lane towards Caythorpe had been hidden by over grown vegetation and as a consequence a overweight lorries had been sighted travelling on this road. Cllr Maughan agreed to investigate.	AM
		7.5	.Cllr Ashcroft reported that the signpost at the junction of Gorse Hill Lane and the Lower Road had not been replaced since being knocked down several months ago. Cllr Maughan agreed to investigate.	AM
8.			<b>Community Activities</b>	
	8.1		<u>Allotment Committee</u> Cllr Ashcroft had issued a report in advance of the meeting and in the report he reported that the allotments are in a very healthy state with all plots currently occupied and in the main being well maintained. A few require a little more attention and the association is looking to encourage the members concerned to maintain the high standards set by the majority of plot holders. The Coffee, Cake, and Plant Sale held in the Village Hall on Sat 3 June, was a big success and raised over £400, an increase on last year. The proceeds were shared equally between the allotment association and Caythorpe Village Hall. The association also donated plants to the plant sale for the Open Gardens	

		event, held on the 18th June, which helped raise funds for Caythorpe church <b>Agreed: To approve the report</b>	
9.2		<u>Playing Field Committee</u> Cllr Nelson had issued a report prior to the meeting and reported that plans are now well in place for the GALA that is scheduled for 2 <sup>nd</sup> September A meeting took place with 216 Parachute Signal Squadron and the new vicar in order to plan out the Sunday service and then with representatives of the PF to discuss the actual GALA day. A grand raffle is again to be held with cash and other prizes....a donation of £250 from MID UK Ltd will help considerably The issue of the behaviour of those ex soldiers who camp overnight in a field across the A607 was raised and whilst none are serving soldiers the point was accepted that bad language, late night noise and drinking too much are issues that they will seek to address. We have had two expressions of interest from residents who may wish to become involved in running the fund raising sports activities that we have previously held. <b>Agreed: To approve the report.</b>	
9.3		<u>Village Hall Committee</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that a Ceilidh that was held on 10 <sup>th</sup> June was a great success contributing over £500 to the funds. Also the Allotment Association held a coffee morning in the hall, which resulted in a donation of £215.60. Regrettably, the Village Breakfast and Table Top Sale will not be held in July & August due to volunteer's holidays. <b>Agreed: To approve the report</b>	
9.4		<u>News &amp; Views.</u> Cllr Nelson reported that this project is still going very well with nothing to draw to the attention of the meeting. since the last meeting	
9.5		<u>LIVES First Responders</u> Cllr Ashcroft had issued a report prior to the meeting. In the report it was stated the Caythorpe and Fulbeck group is now part of the new Lives Cluster structure, consisting of Stubton, Claypole, Beckingham, Long Bennington and Welbourn. Under this revised structure the roles of Coordinator and Treasurer will be subsumed into the cluster and as such the current holders of these posts will be handing over their responsibilities in a due course. There will still be a Caythorpe and Fulbeck group providing a responder service to this area, the group currently has 5 members, all, of whom are from Fulbeck <b>Agreed: To approve the report</b>	
9.6		<u>Community Heartbeat.</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that all defibrillators are in good, working condition - they are checked weekly and monthly reports sent to the CHBT <b>Agreed: To approve the report</b>	
10.		<b><u>Community Safety – Report on Local Crime and Policing Matters</u></b> There were no issues to report	
11.		<b><u>Items of Urgent Business</u></b> There were no issues to report	
12.		<b><u>Arrangements for Next Meeting</u></b> The next meeting of the Parish Council would be held in the Village Hall on <b>Wednesday 6<sup>th</sup> September 2017</b> commencing at 7.30 p.m. with provision for a short public section that will commence at 7.15 p.m. It was noted that this is a week earlier than normally scheduled and is due to member holidays	ALL

## Open Forum

### **County Councillor**

Councillor Alexander Maughan updated the members with the following information:

1. LCC would be supporting the Fairer Funding Campaign for Lincolnshire. Currently there is evidence that in other parts of the country (e.g. London boroughs) where councils receive in the order of £200-300 more per household than Lincolnshire.

Unitary Authorities. The plan that had been anticipated to start in the Autumn to run a public consultation on the merits or otherwise of Unitary Authorities had been put back for at least 2 years. Given that legislation would be needed to introduce this concept, it was felt that there would be little appetite in government for such a process at this time.

He had no other matters to report.

### **District Councillor**

Councillor Bob Sampson was not present at the meeting so no items to report.

### **Public Attendance**

There were 3 issues raised by residents of the Village that attended the meeting and are as follows:

1. Traffic Congestion – North End of the High Street  
It was reported to the meeting that there is an increase in incidents where buses are unable to get through the High Street adjacent to the Red Lion and the shops due to the inconsiderate parking of cars. In addition, there has been cars parked on the pavement causing an obstruction to pedestrians. It was suggested that a letter could be written to the shop owners asking if they would talk to their customers to ensure they are parking sensibly. **Chairman Nelson said that this would be actioned by the Parish Clerk**
2. Tree Pruning in a Conservation Area  
Advice was sought from the Parish Council with regard to the routine maintenance and pruning of trees in a conservation area. CFPC responded that in all cases an application using a 2111 document must be used to obtain the authority to progress from SKDC. **It was agreed that the resident would be offered help in completing the required documentation.**
3. Straw  
An incident was again reported where on Monday 10<sup>th</sup> July 5 lorries were seen on the A17 transporting straw without any netting resulting in showers of straw going everywhere potentially blocking adjacent gullies and drains.  
**It was agreed that this fact would be added to the letter that is pending outlining this unsatisfactory situation.**

**Appendix 1 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 12<sup>th</sup> July 17  
Accounts Authorised and Paid since the Last PC Meeting**

Invoice Date	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value
9-May-17	Came & Company	Additional premium resulting from revised asset register	654.20		654.20
8-May-17	LALC	Lunch x 2 for training course 19/04/17 GA/MS	16.00		16.00
30-May-17	G W King & Sons	Garden Maintenance of Burial Ground Mar/Apr	630.00		630.00
30-May-17	G W King & Sons	Grass Cutting FUF & FLG 16/03 06/04 20/04 04/05	176.00		176.00
30-May-17	M Stevens	Salary Payment (May 2017)	431.28		431.28
30-May-17	PAYE - Tax Payment	MS - Tax Due May 2017	107.60		107.60
31-Mar-17	R M George t/a Westgate Print	News and Views Printing - April 17	707.43		707.43
6-Jun-17	R M George t/a Westgate Print	News and Views Printing - May & June 17	1427.00		1427.00
1-Jul-17	M Stevens	Salary Payment June 2017)	431.28		431.28
2-Jul-17	Ben Watson	Litter Picking - ? weeks	130.50		130.50
30-Jun-17	Tony Case	Expenses Claim May/Jun/Jul/Aug	100.00		100.00
Totals			4811.29	0.00	4811.29





## Appendix 3

## Caythorpe &amp; Frieston Management Accounts

Accounts at 12th July 2017

	Actual 2016/17	Budget 2017/18	Budget for period 2017/18	Period actual 2017/18	Variance period 2017/18	Forecast year 2017/18
	£	£	£	£	£	£
<b>INCOME</b>						
Precept	29901	28888	14444	14444	0	
Other	4553	0	0	0	0	
Burial ground	3025	2000	538	650	112	
Interest	14	0	0	0	0	
Street Cleaning	749	749	375	390	16	
News & Views	6046	6046	1628	2429	801	
VAT Reclaim	3981	0	0	1689	1689	
<b>TOTAL</b>	<b>48268</b>	<b>37683</b>	<b>16985</b>	<b>19602</b>	<b>2617</b>	<b>0</b>
<b>EXPENDITURE</b>						
Burial grounds	3030	3182	857	630	-227	
Audit	360	396	107	0	-107	
Comm lincs	0	0	0	0	0	
Staff salaries	5097	7646	2059	2359	301	
Election costs	0	1000	269	0	-269	
Comm Projects	500	2500	673	0	-673	
Maintenance	9552	3000	808	246	-562	
VH grant	3000	3000	808	0	-808	
PF grant	3000	3000	808	0	-808	
S137 Expenditure	0	150	40	0	-40	
Insurance	4060	4660	1255	654	-600	
LALC & SLCC	446	468	126	16	-110	
Tel,post, stat etc	405	425	114	52	-62	
PWLB loan	1772	1772	477	0	-477	
Allotments	50	0	0	0	0	
News & Views	5663	5663	1525	2234	710	
Bank Charges	0	0	0	18	18	
Misc	2503	821	221	0	-221	
<b>TOTAL</b>	<b>39439</b>	<b>37683</b>	<b>10145</b>	<b>6210</b>	<b>-3936</b>	<b>0</b>
<b>SURPLUS/(LOSS)</b>	<b>8830</b>	<b>0</b>	<b>6839</b>	<b>13392</b>	<b>6553</b>	<b>0</b>
Reserves as at	Mar-18			£ 31085	£ 31085	£
Forecast surplus for year as above					0	
Forecast closing reserves at year end				44477	31085	0



		<p>main house (Glamis House)</p> <ul style="list-style-type: none"> <li>• The proposed development does not enhance the surrounding area</li> <li>• Addition parking requirements for the properties will cause vehicle congestion for the High Street.</li> <li>• Proposed new access point will cause addition problems for pedestrians especially for children walking to and from school.</li> <li>• Proposal does not add anything positive to the overall environment of the village</li> <li>• As public transport is inadequate for the village it is inevitable that more traffic congestion will occur as more cars will be added to an already crowded high street. Already residents in the high street are leaving 'more consideration' notices on badly parked cars and this practice will only lead to further confrontations.</li> <li>• The proposal did not add anything positive to the village and had a poor appearance, landscaping, layout, scale and position</li> </ul>	
	3.1.2	<p>On the basis of the above reasoning it was proposed that this application would be rejected by CFPC. This was seconded and unanimously agreed by other council members.</p> <p>It was agreed that a response would be submitted to the SKDC planning authority by the deadline specified.</p>	GA
	3.2	<p><b>Application:</b> <u>S17/1064</u>.</p> <p><b>Proposal:</b> Works to Beech tree in front garden-crown reduction and diameter reduction and removal of two lower branches.</p> <p><b>Location:</b> 12 High Street Caythorpe NG32 3BS.</p>	
	3.2.1	<p>The Chairman identified the key areas of this application and highlighted that it appeared straightforward and in keeping with surrounding area. After discussion the committee unanimously agreed that this proposal would be supported by CFPC.</p>	
	3.3	<p><b>Application:</b> <u>S17/1067</u>.</p> <p><b>Proposal:</b> Works to Horse Chestnut tree in front garden of property including cutting back over hanging branches and branches that are touching overhead telephone wires.</p> <p><b>Location:</b> 10 High Street Caythorpe NG32 3BS.</p>	
	3.3.1	<p>The Chairman identified the key areas of this application and highlighted that it appeared straightforward and in keeping with surrounding area. Cllr Ashcroft additionally referred to the investigation and report that had been previously prepared and submitted to members by Cllr Brooke. After discussion the committee unanimously agreed that this proposal would be supported by CFPC</p>	
	3.4	<p><b>Application:</b> <u>S17/0836</u>.</p> <p><b>Proposal:</b> Proposed roof alterations to incorporate additional bedroom accommodation and side single storey utility extension.</p> <p><b>Location:</b> Orchard House, 1 Frieston Road, Caythorpe NG32 3BX.</p>	
	3.4.1	<p>The Chairman identified the key areas of this application and highlighted that it appeared straightforward and in keeping with surrounding area. Additionally, it was noted that this was already a large property that was not overlooked by other adjacent properties. After discussion the committee unanimously agreed that this proposal would be supported by CFPC.</p>	
	3.5	<p><b>Application:</b> <u>S17/1075 and 1076</u>.</p> <p><b>Proposal:</b> Divert footpath and from opening in existing boundary wall to allow pedestrian access including works to re-align footpath.</p> <p><b>Location:</b> Caythorpe Hall, Church Lane, Caythorpe NG32 3EL</p>	
	3.5.1	<p>The Chairman identified the key areas of this application and highlighted that it appeared straightforward and in keeping with surrounding area. Additionally, it was noted that this appeared to be an ideal solution that would solve a historical problem and complimented work already done to achieve a compromise. After further discussion the committee unanimously agreed that this proposal would be supported by CFPC.</p>	
	3.6	<p><b>Application:</b> <u>S17/0980</u>.</p>	

			<b>Proposal:</b> Garage conversion and single storey extension. <b>Location:</b> The Old Coach House, Waterloo Road, Caythorpe NG32 3DX.	
		3.6.1	The Chairman identified the key areas of this application and highlighted that it appeared straightforward and in keeping with surrounding area. Additionally, it was noted that this proposal was not overlooked by other adjacent properties. After discussion the committee unanimously agreed that this proposal would be supported by CFPC.	
4.			<b>Any Other Business</b>	
	4.1		<u>Ariel Masts – Old Lincoln Road</u>	
		4.1.1	Cllr Greybrook reported that local residents had raised concerns over the height of some radio masts in the local area and asked if there is any legislation in place where a licence or planning permission is required. It was agreed that this matter would be investigated further with the local planning department	MS/GA
	4.2		<u>Meeting with Cllr Alexander Maughan</u>	
		4.2.1	Cllr Nelson informed the meeting that a meeting had been arranged with the newly appointed councillor for 5 <sup>th</sup> July where agenda items would include relevant topics that would be progressed with help from Cllr Maughan.	
	4.3		<u>Brown Dust – Mid(UK) Recycling</u>	
		4.3.1	Cllr Roberts reported that there was a brown dust being emitted from the Mid (UK) site on Tuesday 27 <sup>th</sup> June that was blowing over the village and raised concerns that dust from treated wood could cause health problems for village residents. Cllr Roberts stated that an email had been sent and was awaiting a response on this matter.	
	4.4		<u>Criteria for Future Planning Meeting</u>	
		4.4.1	Cllr Roberts raised the issue that not all planning applications were presented at a planning committee meeting. Cllr Ashcroft and Dix said that the existing practice had been adopted and used for a number of years quite successfully where details had been sent to all members for consideration and individual investigation and that a full planning meeting was only called where there were areas of concern that required further discussion. Cllr Brooke stated that in general tree applications in a conservation area (211) could continue to be actioned without the need to call a meeting. Cllr Nelson suggested that perhaps a listing of all applications should be published on the Parish Council Website that outlined detail and invited comments for residents by a certain deadline. It was agreed that further discussion was required on this subject.	GA/MS
7.			<b><u>Date of Next Meeting</u></b> The next meeting will be advised as new Planning Applications or issues are received.	

