

Caythorpe and Frieston Parish Council

Minutes of the Parish Council Meeting held on 6th September 2017

Present: **Councillors:** B Nelson (Chairman)
 R Dix
 G Ashcroft,
 G Woodward
 R Greybrook
 A Roberts
 R Brooke
 R Mountain

Clerk: Mr M. Stevens

			<u>Action</u>
1.		<u>Apologies for Absence.</u> Cllrs. Budden, Fritzsche, Giddings, District Cllr Sampson and County Cllr Maughan	
2.		<u>Declaration of Interests under the Local Government Act</u> There were no declarations of interest	
3.		<u>Approval of minutes of the Parish Meeting held on 12th July 2017</u> These minutes were presented to the meeting for approval Agreed unanimously that the minutes are a true record and were signed by the Chairman	
4.		<u>Parish Clerk's Report – To Update on matters occurring since the last meeting not otherwise on the agenda.</u>	
	4.1	<u>Tree Pruning Advice</u> MS stated that since the last meeting the resident who raised this issue at the last meeting was visited by Cllr Ashcroft and MS and was advised to make contact with a local arboriculturist for advice and a quotation for the work. It was agreed that once this had been actioned further advice would be give regarding the completion of the required documentation for SKDC planning.	MS
	4.2	<u>Village St George's Flag</u> MS stated that an email had been received from the village flag custodian, David Dorey, seeking approval for the purchase of a new flag. It was proposed that DD would be asked to source the appropriate flag to ensure that it is compatible with the flag pole. It was agreed that on receipt of the flag the invoice would be paid by the Parish Council.	
	4.3	<u>Letter of Thanks from the Village Hall</u> It was reported that a letter of thanks had been received from the chairman of the Village Hall committee thanking the Parish Council for the recent grant.	
5.		<u>Financial Matters:</u>	
	5.1	<u>Authorisation of BACS/Cheque Payments.</u> The Chairman circulated 2 documents for approval by the Councillors, i. Invoices approved and paid since the last meeting. ii. Invoices to be paid once authorised at the meeting See Appendix 1 & 2 for details. Resolved: that the payments were approved for payment	
	5.2	<u>Review and Acceptance of Accounts to September 2017</u> The management accounts and bank statement reconciliation had been sent out to all Councillors prior to the meeting. MS stated that 13 invoices had been paid since the last meeting with a future 2 requiring meeting authorisation. See appendix 3 for details Resolved: Proposed by Cllr Ashcroft, seconded by Cllr Brooke and agreed	

			unanimously that the accounts were approved.	
	5.3		<p><u>War Memorial Cleaning</u> Cllr Greybrook referred to his report previously issued and stated that an application has been made to the War Memorial Trust for a grant towards the cleaning and renovation and cleaning of the memorial and surrounds. This grant, if successful can be up to the value of £5000. If this application is successful a grant of 75% of the cost would be made. To date 2 quotes have been received as required.</p> <p>A pre-application submission has been made to the War Memorial Trust (WMT), together with photographs and they have advised that a decision should be forthcoming during October as to whether a full application together with quotes can be submitted.</p> <p>A request has also been made to the Para's Old Comrades Association for a donation towards the cost.</p> <p>The two Lancaster Memorials – Love Lane and War Memorial site – have been placed on the WMT website, giving full details of the crew etc., and exact location.</p> <p>Approve unanimously: that this initiative is progressed</p>	
	5.4		<p><u>Caythorpe Preschool</u> Cllr Mountain informed members that since the previous meeting she had met with representatives from the pre-school to investigate the grant application in more detail. Cllr Mountain summarised her findings from these discussions and it was proposed that the sum of £400 would be donated by the Parish Council as payment towards tablets required for use by the pre-school. This amount would be paid once contact had been made with the school representative Karen Bailey</p> <p>Resolved unanimously</p>	MS/BN
	5.5		<p><u>Caythorpe Medical Practice</u> Having reviewed this matter from the previous meeting, it was agreed that there were a number of additional questions that need answering before a decision could be made and therefore contact would be made with the relevant person with view to reporting back to the CFPC at the next scheduled meeting.</p>	BN
	5.6		<p><u>Review and Acceptance and Signing of Disclosure of Personal Interests</u> This matter would be carried forwarded to the next meeting as the only outstanding signature was that of Cllr Budden who was not present</p>	
	5.7		<u>Caythorpe School Academy Proposal</u>	
		5.7.1	Documentation had been issued to members prior to the meeting. Cllr Roberts stated that he had attended a meeting on the subject at the school that day and had raised questions concerning the robustness of the school to be able to compete with other schools of similar classification	
		5.7.2	<p>Cllr Dix suggested that the Parish Council should be represented on the School Governance and it was agreed that a response would be lodged regarding this matter before the deadline of 17th October agreeing to the proposal.</p> <p>This Action plan was agreed unanimously</p>	BN/MS
	6.		The Parish Environment	
	6.1		<p><u>New Planning Applications Received since Last Meeting</u> Cllr Ashcroft referred the meeting to his report that was issued prior to the meeting.</p>	
		6.1.2	<p><u>New Applications</u> S17/1611 - Install an Energy Storage System (ESS) and associated infrastructure -Land at Mill Farm, Caythorpe Heath Lane, Caythorpe. Response by 20 Sep.</p> <p>Proposed development is for 6 ESS Containers (40ft each), 3 transformers, 2 substations, areas of hard standing, a 2.2m deer fence with wooden posts and a new access from Caythorpe Heath Lane.</p> <p>Site location is small corner of arable field on Mill Farm south of Caythorpe Heath Lane, 150m west of Mid UK and 500m to the east of PGL. Each container has all the equipment needed to regulate and control a series of lithium ion batteries including the software necessary for fast frequency</p>	

		<p>response to help maintain a stable electrical grid. The system will be connected to the national grid.</p> <p>Having reviewed this application it was proposed that additional information should be sought as it was unclear as to the purpose of this project. In addition there were concerns raised about the location of the proposal regarding the transformer and a resulting noise from the system as it will be sited very close to PGL. There was also concern regarding potential water levels in this area and it was agreed that a letter would be written to Anglian Water identifying these concerns.</p>	GA
	6.1.2	<p><u>Applications Actioned</u> Cllr Ashcroft summarised the following from the report previously issued;</p> <p>PL/0088/17 - Mid UK Caythorpe - Retention of fixed plant for the processing of waste wood. CFPC comments concerning dust, toxicity of materials and noise submitted to LCC on 20 Aug 17. LCC response to our comments circulated to councillors on 22 Aug. In summary: New waste wood plant not fully commissioned, LCC unable at this stage to make comment on efficiency of the systems. EA permit will dictate what is defined as acceptable in terms of toxicity of the wood waste being processed. The Environment Agency has yet to respond to this applications consultation. For reasons of Health and Safety an audible warning device is mandatory. LCC will confirm that the type used is low frequency, but cannot compromise the company's obligation to meet the requirements of the H&S Executive. The application site is largely covered and the external area is surrounded by walls to a height of 4.0 metres.</p> <p>SKDC submitted no objections in principle to the application subject to measures being undertaken to mitigate any adverse impact on air quality, and in addition requested LCC to give due consideration to CFPC representation.</p> <p>PL/0087/17 Mid UK Caythorpe Retention of fixed plant and development of open storage compound for the processing of waste glass. CFPC supported application, requested pre-sorted glass contained within the 4-metre-high walled compound should not exceed 3 metres in height until the storage area was covered</p> <p>S17/1117 - PGL Travel Limited -Expansion of Training Facilities' CFPC recognised that the village had benefited from PGL being in the local community and submitted comments supporting in principle the application for expansion. Observations concerning road improvements, water and sewage and maintenance of rural aspect also submitted. Copy of CFPC comments passed to PGL. There was also concern regarding potential water pressure and sewage levels in this area and it was agreed that a letter would be written to Anglian Water identifying these concerns.</p> <p>S17/1489 - Pollard Lime tree -Playing Fields Caythorpe - CFPC submitted no objections to proposal.</p>	GA
	6.1.3	<p><u>Decision Notices</u> S17/0975 – Erection of 2 dwellings, 45 High Street, Caythorpe Outline Planning permission granted - subject to reserved matters: Approval of reserve matters - layout, appearance and landscaping - to be obtained in writing before any development is to commence. Comments raised by CFPC and objectors had been considered, but authority accepted planning officers conclusion that development would not lead to any significant adverse impact on the character of the area and would not detract significantly from the amenities of the occupiers of neighbouring properties.</p>	

			<p>S17/0980 -Garage Conversion and single storey Extension Old Coach House, Waterloo Road Caythorpe. Planning permission granted.</p> <p>S17/064 – Work to Beech Tree 12 High Street. - Approved</p> <p>S17/1067 – Work to Horsechesnut Tree -10 High Street. - Approved</p> <p>S17/1259 – Fell Apple Tree - Ewerby House, Back Lane. - Approved</p> <p>S17/1456 -Reduce 4 Silver Birches -The Old Bells, Caythorpe. - Approved.</p>	
		6.1.4	<p><u>Other Planning Issues</u> South Kesteven Consultative Draft Local Plan 2017 Comments submitted to SKDC by Cllr Brooke and circulated to members. (a copy of the report can be found in appendix 4)</p>	
		6.2	<u>Project Register.</u>	
		6.2.1	<p>MS summarised details from the report that had been previously issued to members. It was stated that 6 tasks had been completed since the last meeting with 13 tasks remaining. MS also stated that having reviewed the matter with Cllr Ashcroft the document has now been published on the Parish Website and will be updated on a monthly basis.</p> <p>Agreed unanimously to approve the Report</p>	
		6.3	<u>Dog Fouling</u>	
		6.3.1	<p>Cllr Greybrook referred to a report previously issued and stated that fifteen “Dog Fouling” signs have been placed around the village and a further two that had been broken have been replaced. During the summer months there appears to be an improvement, hopefully this will continue, although there appears to be a habitual offender near the school entrance.</p>	
		6.3.2	<p>MS stated that the problem of the roaming dog from Eastcliffe Square was still occurring despite the best efforts of the SKDC Housing Officer. It had been reported that this dog was potentially causing risks of a traffic accident and was also being a nuisance to children and other members of the village. The meeting was updated with recent communications and remained hopefully that this matter would soon come to a favourable conclusion.</p>	
		6.3	<u>Bus Shelter Project</u>	
		6.3.1	<p>Cllr Nelson referred the meeting to a recent report that had been previously issued. (see Appendix 5 for additional information) MS summarised the key areas from this report and outlined the next stages provided that the members were satisfied that the project should continue.</p> <p>Based on details provided it was unanimously agreed that the project should be completed and that the formal application for the grant for the sum of £2500 should be actioned.</p>	MS
		6.3.2	<p>MS went on to say that once the application for the grant with LCC had been approved further approval would again be sought from the members for the balance of £1800.</p>	MS
		6.4	<u>Fish and Chip Van</u>	
		6.4.1	<p>Cllr Dix stated that there was nothing more to report since the last meeting despite seeking alternative places to park.</p>	
		6.4.2	<p>Cllr Dix also stated that additional information is required about the land owned by the Parish Council that is adjacent to the old Post Office. He stated that parking permission had been granted to persons historically and that the Parish Council should seek more information regarding this matter and a copy of the authority notice. It was agreed that a letter would be drafted and sent by the Parish Clerk.</p>	RD/MS
		6.5	<u>Frieston Triangle – Junction of the A607</u>	
		6.5.1	<p>MS stated that SKDC had said that a 211 notice for this piece of work was not required as the area is not in a conservation area and the trees are not worthy of a tree preservation order. (TPO). It was advised that as this piece of land is the</p>	

			responsibility of LCC highways permission should be sought from them to progress with parish plans to restore the area.	MS
		6.5.2	MS outlined details of information that had subsequently been sent to LCC highways for approval. It was noted that details had been sent on 3 rd August but as yet no response had been received. It was agreed that MS would chase LCC for a response and update at the next meeting	MS
	6.6		<u>Lime Tree in Playing Field</u>	
		6.6.1	Further to the previous report on this subject from Cllr Ashcroft, MS stated that 2 quotes for the work had been obtained and that the details of the issue with the tree had been sent to SKDC on the required 211 form. Once a decision to progress has been obtained from SKDC detail of the decision would be discussed with the arboriculturist.	MS
	6.7		<u>Maintenance Issues and Record of Activities</u>	
		6.7.1	MS reported that a report had been sent to LCC Highways regarding the hedge at the junction of Caythorpe High Street and Eastcliffe Square. The report was sent on 28 th July and to date no response had been received. It was agreed that MS would chase LCC for this response and update members at the next meeting	MS
		6.7.2	MS updated the meeting with regard to other logs that been placed of the LCC fault logging system. These related to logs for the clearing of paths in three areas around the village. MS reported that again the 3 logs in question and been closed without action being taken but had been advised that this work had been added to the maintenance plan and would be scheduled in due course.	
		6.7.3	Cllr Nelson outlined a new maintenance report that had been previously requested. MS issued an updated report to the members of the meeting that gave details to date of work actioned by existing suppliers by category of work e.g. grass cutting , tree work, repairs etc. It was agreed that this report would be updated as required and issued on a regular basis.	MS
	6.7		<u>Burial Ground</u>	
		6.6.1	MS stated that the burial ground had been audited to show which plots had had memorial stones added. This information had been sent to all stone masons in the area along with a copy of the latest fees for memorial placement. It was agreed that this audit would be actioned on a regular basis thereby ensuring that the parish council had been informed of all applications.	MS
7. 0			Transport and Highways	
	7.1		<u>High Street Congestion</u>	
		7.7.1	Cllr Nelson reported details of the meeting held recently with Rowan Smith form LCC Highways. The meeting was also attended by County Councillor Maughan and also by Cllr Nelson, Cllr Roberts and MS. Cllr Nelson reported that the meeting was very productive and majored on the options available for the Back Lane parking area. In summary it was stated that there would be no funds available for a bespoke lay-by area but other options were discussed for consideration where an alternative product could be laid on the area and could be done by either the Parish Council or by LCC Highways. It was agreed that a sub-committee would be convened to discuss these options available and to include concerns raised such as drainage, suitability of product and on-going maintenance. BN to confirm working party and date of first meeting	BN
		7.7.2	Cllr Nelson went on to report that at the same meeting the pinch points at either end of the High Street were visited and options discussed e.g. yellow lines, keep clear hatching etc. Rowan Smith had agreed to look into solutions and to report back.	
8			Community Activities	
	8.1		<u>Review of Questions for MP – Dr Caroline Johnson</u>	
		8.1.1	The meeting discussed a number of areas and topics. Cllr Nelson proposed that specific questions should be forwarded to him prior to the agreed deadline so that these could be sent to Cllr Maughan before Monday 25 th September	All

8.2		<u>Self Help Scheme</u>	
	8.2.1	Cllr Nelson referred to a recent email received from Cllr Sampson regarding this scheme. It was agreed that this scheme should be investigated further and details reported at the next meeting	MS
8.3		<u>The Big Clean and Litter Picking</u>	
	8.3.1	Cllr Brooke made reference to the progress report previously issued by SKDC. It outlined the progress that had been made in central areas and there was concern that it was not covering more rural areas.	
	8.3.2	Cllr Brooke stated that he had used the initiative to solve a potential problem in the village but cancelled the request as the problem had since been resolved. Cllr Brook said that he would use it again to solve the problem at the triangle on the A607 where it had been reported by a local resident that garden waste was being dumped in this area.	RB
8.4		<u>Community Wild Life Grant</u>	
	8.4.1	Cllr Nelson outlined this plan. MS reported that an email had been sent to a Projects Officer for LCC who was involved in this initiative suggesting that Caythorpe would like to use this opportunity to care for the veteran trees on the village playing field. This contact was made on 8 th August but to date no response has been received. It was agreed that MS would chase up this enquiry and report back at the next meeting.	MS
8.5		<u>Remembrance Day Arrangements</u>	
	8.5.1	Cllr Nelson updated the meeting of all the areas that needed consideration and planning for this event that is scheduled for Sunday 12 th November. It was agreed that a sub-committee would be convened at a date to be confirmed to discuss further and to agree an action plan. Members of the committee would be Cllrs. Nelson, Roberts, Greybrook, Dix and MS	BN
8.6		<u>Allotment Committee</u> Cllr Ashcroft had issued a report in advance of the meeting and in the report he reported that the Allotment Association ran a stall at this year's Caythorpe Gala, which was very successful, with the money raised being split between the Allotments and the Playing Fields. The annual inspection of allotment plots by the Chairman of the association and a representative of the Parish Council was conducted on the 1 st September. With a few exceptions, all plots are being well maintained and show a good level of cultivation. A final fund-raising event is planned for the 14 th October in the village hall, with proceeds being split between the village hall, playing fields and the allotments. Agreed: To approve the report	
9.2		<u>Playing Field Committee</u> Cllr Nelson had issued a report prior to the meeting and reported that the Gala was the best attended and most financially successful event for many years. He went on to say that with the help of excellent weather, hard work by the Gala committee members and lots of village volunteers. Once again PGL showed how indispensable they are and the Army also pulling out all stops resulting in making just a little over £2650 surplus. Thanks must also go to SKDC Chairman Cllr Bob Sampson and his wife Ann who opened the Gala and demonstrated their skills in judging the Dog Show. Agreed: To approve the report.	
9.3		<u>Village Hall Committee</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that the hall has had a quiet 6 weeks, in the main due to organisations having their annual summer breaks In August a successful Garage Sale was held to raise funds for the hall – this raised nearly £400. Huge thanks to Roger & Mary Giles for organising the event. Quotes have been sought to update the toilet facilities and a grant is being applied for to assist with this. Three organisations have ceased using the hall, Pilates, Children's Music Theatre and the Thursday evening Yoga class. The first two will, hopefully	

		<p>resume early 2018.</p> <p>The committee wish to thank CFPC for the generous grant given to the Village Hall</p> <p>Agreed: To approve the report</p>	
	9.4	<p><u>News & Views.</u></p> <p>Cllr Nelson reported that the publication is now back for the next few months on a monthly basis. It was also noted that News and Views sponsored a cup for the Tug of War competition at the recent Gala</p> <p>Agreed: To approve the report</p>	
	9.5	<p><u>LIVES First Responders</u></p> <p>Cllr Ashcroft had issued a report prior to the meeting. In the report it was stated that The Caythorpe and Fulbeck group have been taking part in the recent LIVES campaign which has seen over 10,000 people taught bystander CPR through the BBC Save a Life Campaign. The most recent event was at last week's Caythorpe Gala where the team passed on the skill to many of those who attended the gala. At this point LIVES groups across the county have trained more than 8.000 of the 10,000 people who've been trained which is an amazing effort. The plan is for the campaign to keep running up to Christmas with the goal of seeing just how many people can be trained</p> <p>Agreed: To approve the report</p>	
	9.6	<p><u>Community Heartbeat.</u></p> <p>Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that all four are in good working order and are checked weekly</p> <p>Agreed: To approve the report</p>	
	9.7	<p><u>Hospital Car Scheme</u></p> <p>Cllr Nelson had issued a report prior to the meeting. In the report it was stated that as reported in News & Views the village are now down to one volunteer and to date have had no response to a request for new volunteers There are concerns that this service is one that we cannot afford to lose.</p> <p>Agreed: To approve the report</p>	
10.		<p><u>Community Safety – Report on Local Crime and Policing Matters</u></p>	
	10.1	<p>Cllr Roberts reported that since the last meeting there had been incidents where a strimmer had been stolen and also where an attempt had been made to smash the Mid(UK) gates. This was monitored by CCTV and the police attended,. Nothing was stolen.</p>	
11.		<p><u>Items of Urgent Business</u></p>	
	11.1	<p>The meeting was reminded that Guy Fawkes night will be held on Saturday 4th November on the village playing field. Cllr Dix stated that the usual committee group would be planning this event and that a risk assessment would be undertaken in advance of the event. It was agreed that Came & Company our insurers would be given advance warning of our intentions.</p>	MS
12.		<p><u>Arrangements for Next Meeting</u></p> <p>The next meeting of the Parish Council would be held in the Village Hall on Wednesday 8th November 2017 commencing at 7.30 p.m. with provision for a short public section that will commence at 7.15 p.m.</p>	ALL
		<p><u>Open Forum</u></p> <p>County Councillor</p> <p>Not present – No items to report</p> <p>District Councillor</p> <p>Not present – No items to report</p>	

		<p>Public Attendance</p> <ol style="list-style-type: none"> 1. <u>Traffic Congestion</u> Progress was sought by a local resident regarding the on-going problems associated with traffic congestion in Caythorpe High Street. Chairman Nelson gave a comprehensive update of a recent meeting with the LCC - Highways Manager that proved to be very productive. This item was also on the meeting agenda and additional information can be found under minute item (7.1) 2. <u>Overhanging Hedge in Chapel Lane</u> Cllr Nelson reported on behalf of a resident that normally attends the meeting of some dissatisfaction regarding the overhanging hedge in Chapel Lane that was restricting access to the pavement area especially for those with prams and pushchairs and those with impaired sight Cllr Nelson said that he has already spoken with Cllr Sampson on this subject and it was agreed that the matter would be monitored by Cllr Roberts and MS. 3. <u>Upper Frieston Green</u> Concerns were reported by a Frieston resident regarding some trees on Upper Frieston Green. It was agreed that Cllr Roberts would speak with Simpsons/Tom Ironmonger regarding this matter and seek advice on how to resolve the problem. 	<p>AR/MS</p> <p>AR</p>
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Appendix 1 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 6th Sept 17
Accounts Authorised and Paid since the Last PC Meeting

Invoice Date	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Date Paid
17-Jul-17	Caythorpe Playing Field	Annual Grant Approved 12/07/17	3000.00		3000.00	17-Jul-17
17-Jul-17	Caythorpe Village Hall	Annual Grant Approved 12/07/17	3000.00		3000.00	17-Jul-17
25-Jul-17	G W King & Sons	Garden Maintenance of Burial Ground May/June	630.00		630.00	25-Jul-17
25-Jul-17	G W King & Sons	Grass Cutting FUF & FLG 22/05 07/06 23/06 06/07	176.00		176.00	25-Jul-17
31-Jul-17	M Stevens	Salary Payment (July 2017)	431.28		431.28	31-Jul-17
26-Jul-17	Grant Thornton	Audit Annual Return	200.00	40.00	240.00	31-Jul-17
1-Aug-17	LALC	Local Council Review Docs x 2	35.00		16.00	8-Aug-17
8-Aug-17	PAYE - Tax Payment	MS - Tax Due July 2017	107.60		107.60	8-Aug-17
10-Aug-17	Brian Wills	Frieston Bus Shelter & Grass as Police Build	70.00		70.00	10-Aug-17
25-Aug-17	M Stevens	Salary Payment August 2017)	431.28		431.28	4-Sep-17
29-Aug-17	PWLB	Loan Repayment to 29/08/17	886.20		886.20	29-Aug-17
5-Sep-17	Ben Watson	Litter Picking - ? weeks	156.60		156.60	5-Sep-17
5-Sep-17	Brian Wills	Maintenance work and grass cutting	124.99		124.99	5-Sep-17
2-Sep-17	Time Assured Ltd.	Annual Service	115.00	23.00	138.00	5-Sep-17
6-Sep-17	R M George t/a Westgate Print	News and Views Printing - July/Aug & Sept 17	1552.64		1552.64	6-Sep-17
Totals			10916.59	63.00	10960.59	

Appendix 2 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 6th Sept 17
Accounts to be Authorised and Paid

Invoice Date	Supplier Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Date Paid
6-Sep-17	M Stevens	Expenses Claim Jul/Aug	43.68	0.00	43.68	7-Sep-17
8-Sep-17	HMRC	MS - Tax Due Aug 2017	107.60		107.60	8-Sep-17
Totals			151.28	0.00	151.28	

Appendix 3

Caythorpe & Frieston Management Accounts

Accounts at 6th Sept 2017

	Actual 2016/17	Budget 2017/18	Budget for period 2017/18	Period actual 2017/18	Variance period 2017/18	Forecast year 2017/18
	£	£	£	£	£	£
INCOME						
Precept	29901	28888	14444	14444	0	
Other	4553	0	0	0	0	
Burial ground	3025	2000	846	1600	754	
Interest	14	0	0	0	0	
Street Cleaning	749	749	375	390	16	
News & Views	6046	6046	2558	4493	1935	
VAT Reclaim	3981	0	0	1689	1689	
TOTAL	48268	37683	18223	22616	4394	0
EXPENDITURE						
Burial grounds	3030	3182	1346	1260	-86	
Audit	360	396	168	0	-168	
Comm lincs	0	0	0	0	0	
Staff salaries	5097	7646	3235	3593	359	
Election costs	0	1000	423	0	-423	
Comm Projects	500	2500	1058	0	-1058	
Maintenance	9552	3000	1269	1051	-218	
VH grant	3000	3000	1269	3000	1731	
PF grant	3000	3000	1269	3000	1731	
S137 Expenditure	0	150	63	0	-63	
Insurance	4060	4660	1972	654	-1317	
LALC & SLCC	446	468	198	51	-147	
Tel,post, stat etc	405	425	180	78	-102	
PWLB loan	1772	1772	750	886	137	
Allotments	50	500	212	200	-12	
News & Views	5663	5663	2396	3787	1391	
Bank Charges	0	0	0	18	18	
Misc	2503	321	136	378	242	
TOTAL	39439	37683	15943	17957	2014	0
SURPLUS/(LOSS)	8830	0	2280	4659	2379	0
Reserves as at	Mar-18			£ 31085	£ 31085	£
Forecast surplus for year as above					0	
Forecast closing reserves at year end				35744	31085	0
Weeks to Date	22					

Appendix 4

Caythorpe & Frieston Parish Council - Response to SKDC Draft Local Plan

Thank you for sight of, and the opportunity to comment on, the South Kesteven Draft Local Plan. We are pleased to note that, within the Draft Local Plan, Caythorpe remains within the hierarchy of Larger Villages, some of which will represent a secondary development sphere to the 4 large expansion sites within Grantham, Bourne, Stamford and the Deepings. It is to this second-tier potential development that our comments pertain. Our main concerns centre firstly on the effects on the existing infrastructure and, secondly, ensuring diversity of development within these villages.

Infrastructure

In the Draft Plan paragraph 3.11 states: “Infrastructure capacity issues have been identified at some settlements and planning applications **will be expected to help** address the deficiencies in infrastructure, where relevant.” Paragraph 3.12 adds: “The capacity of services (such as education, sewerage and water disposal) in some of these larger villages is at or near capacity. In some cases, a planned new development **may bring** about the provision of additional infrastructure which will resolve these issues. However, to ensure that existing infrastructure is not overstretched outside of the allocated sites, other development within the Larger Villages will be carefully managed and should be small scale (generally expected to be on sites of no more than 11 dwellings.” We believe that these elements, using the language highlighted, do nothing to address the problem; indeed, coupled with the current Planning policy SD1, they leave sufficient room for developers and planners, particularly on in-fill development, to ignore such infrastructure considerations by disguising what is in effect a large-scale development in excess of 11 dwellings by only submitting plans for 2-3 house at a time. Accordingly, we would like to see these elements of the plan amended from **“will be expected to help”** to **“will not be considered unless they address any relevant infrastructure deficiencies”**; and **“may bring”** to **“must bring”**.

Failing this, with developments that have the potential (sufficient land) to accommodate more than 11 dwellings, in an area with known infrastructure issues, plans should be submitted on how the developer(s) would assist in resolving the problem.

Buildings Diversity

The results of a consultation exercise with the Caythorpe parishioners taken in 2016 as a precursor to amending the Parish Plan showed that affordable housing was by far the most favoured option to increase housing stock. Family homes (as opposed to more expensive executive homes), social housing, eco-friendly housing and sheltered housing all appeared in the mix to a significant degree. Moreover, the perception –rightly or wrongly – remains that there are too many families from town taking housing that could be prioritised for villagers. We firmly believe that unless direct action is taken within the Local Plan to address the paucity of affordable housing within the Large Village hierarchy most Large Villages will become dormitory settlements for the existing 4 large towns with little or no prospect of housing for existing local and lower income families.

Cllr R Brooke BSc

For and on behalf of Caythorpe & Frieston Parish Council

1 September 2017

Appendix 5

Bus Shelter Project Update – 23rd August 2017

This project was originally proposed by Cllr Roberts and seconded by Cllr Fritzsche. Since this approval to progress with this investigation the following activities have taken place.

1. A sub-committee was formed of Cllr Roberts, Cllr Ashcroft and the Parish Clerk.
2. An email had been received from Fiona Hudson-Brown, (FHB) LCC Senior Transport Assistant, confirming that a grant would be made available for the proposed bus shelter and thought to be on the region of £2500.
3. The proposed site in the High Street, Caythorpe was visited by the sub-committee group to confirm the precise position of the proposed bus shelter (adjacent to the bus stop NG32 3DR)
4. Measurements requested by LCC Transport were sent to FHB.
5. Potential Suppliers were sourced for the bus shelter and having looked at three possible suppliers B&C Shelters were selected. It was noted that this supplier had a very good track record and has undertaken a lot of work for LCC including work at the new bus station in Lincoln.
6. B&C Shelters were contacted who provided a brochure containing a series of options. From this information it was identified that both a 2 and 3 tier/bay shelter would be suitable. Based on this information the 3 tier/bay option was selected as the price difference was only £500.
7. B&C Shelter's development manager Wayne Ormrod (WO) visited the site and met Cllr Roberts. Measurements were taken and based on their discussion on the day a firm quotation was provided for the sum of £4300. This quotation is for the supply and installation of a 3 tier/bay structure with full side panels and perch seating and includes the provision of the hard-standing (base). It will be painted green. A copy of the full quotation is available for the PC on request.
8. On the recommendation of LCC (FHB) Western Power have been informed of the proposed project as there are power lines nearby. WO from B&C Shelters stated that these power lines would not cause a problem, however WP have confirmed that a technician will inspect the proposed site.
9. LCC have confirmed that the land is owned by LCC Highways so additional permits are not required from a land owner.
10. LCC have confirmed that planning permission is not required for this structure.
11. LCC have confirmed that they will grant a licence for this installation of this structure.
12. The next stage is to complete an application form for the proposed structure for submission to LCC for the sum of £2500. This has been partially completed and **subject to Parish Council members approval** to progress will be completed and submitted during September 2017
13. Subject to approval of this proposal (12 above) and a favourable response from LCC (the grant) **approval will be sought from the Parish Council members at the November full Parish Council Meeting to approve the sum of £1800** being the balance remaining and assuming that the full grant amount of £2500 is awarded by LCC.

M Stevens
CFPC – Parish Clerk