

Caythorpe and Frieston Parish Council

Minutes of the Parish Council Meeting held on 10th January 2018

Present: **Councillors:** B Nelson (Chairman)

R Dix
G Ashcroft,
G Woodward
R Greybrook
A Roberts
R Brooke
N Fritzsche
H Root
M Budden

Clerk: Mr M. Stevens

1.		<u>Apologies for Absence.</u> County Cllr. A Maughan, District Cllr. R Sampson, Cllr R Mountain	
2.		<u>Declaration of Interests under the Local Government Act</u> There were no declarations of interest	
3.		<u>Approval of minutes of the Parish Meeting held on 8th November 2017</u> These minutes were presented to the meeting for approval. Cllr Roberts identified a typing error in item 7.1.1 of these minutes that required correction. Agreed unanimously that subject to the correction of the error the minutes are a true record and were signed by the Chairman	
4.		<u>Parish Clerk's Report – To update on matters occurring since the last meeting not otherwise on the agenda.</u>	
	4.1	<u>Communication Received from Mid(UK)Ltd.</u> MS reported that an email had been received from the recently appointed Compliance Director for Mid(UK)Ltd. In the email Mr Simon Pattison had requested an audience with the Parish Council with the purpose of explaining the function of his new role. MS went on to explain that Mr Pattison had been invited to attend the next meeting to be held in March and would be contacted again nearer the time. Cllr Nelson commented that he would also have opportunity to meet Cllrs Maughan and Sampson at this meeting.	MS
5.		<u>Financial Matters:</u>	
	5.1	<u>Authorisation of BACS/Cheque Payments.</u> The Chairman circulated 2 documents for approval by the Councillors, i. Invoices approved and paid since the last meeting. ii. Invoices to be paid once authorised at the meeting See Appendix 1 & 2 for details. Resolved: that the payments were approved for payment	
	5.2	<u>Review and Acceptance of Accounts to 31st December 2017</u> The management accounts and bank statement reconciliation had been sent out to all Councillors prior to the meeting and is a snap shot of the Parish Accounts as at 31/12/17. (39 weeks). The accounts are showing a surplus of £7040 to date when compared to budget. The forecast to the end of year is currently projecting a surplus of £871 against budget which will give closing reserves at the end of year of £31976. The highlights are that Westgate Print are still behind in sending their invoices for payment for the printing of News and Views. Additionally, there will be an insurance invoice to pay of £4000 plus for cover during 2018/19 and the second and final PWLB loan of £886 will require payment. Resolved: Proposed by Cllr Fritzsche seconded by Cllr Ashcroft and agreed unanimously to approve.	

5.3		<u>Review of CFPC Budget Requirements for 2018/2019</u>	
	5.3.1	<p>Cllr Nelson outlined the content of the draft budget proposal that had been sent out to all councillors for consideration prior to the meeting. Following the previous CFPC meeting a 2nd draft of the budget had been produced and shows the 2% proposed increase to the Precept. It was noted that this proposed 2% increase has been calculated based on last year's requirement and totals £563. The amount to levy is therefore this figure plus last year resulting £28772. To this £363 is added which is the known grant figure resulting in the total income required of £29085.</p> <p>Cllr Nelson confirmed that no comments have been received from the parish residents regarding this increase and therefore proposed that this increase is accepted and submitted to SKDC. Which was Approved unanimously</p>	MS
	5.3.2	Based on this decision the members reviewed the second draft of the Parish Budget plan for 2019 that had been previously issued. This plan had been reconciled to the figure that would be levied to the parish for 2018/19 the content of which was approved. Approved unanimously: that this plan of action is progressed	
5.4		<u>Financial / Capital Projects and Budget 2018/19</u>	
	5.4.1	Cllr Dix summarised the key points from a document that he had issued to all members prior to the meeting. In summary it was proposed that a 3-year capital plan should be produced which would be reviewed on a regular basis. Suggested areas for Capital spend were highlighted and Cllr Nelson advised that a Finance meeting would be arranged in early March for capital projects to be identified using funds from this agreed budget as approved in minute (5.3).	
5.5		<u>War Memorial Cleaning</u>	
	5.5.1	<p>Cllr Greybrook referred to his report previously issued and reiterated that an application has been made to the War Memorial Trust for a grant towards the cost and if successful this would amount to 75% of the cost.</p> <p>The deadline for the application was 31st December 2017 – a decision as to the outcome of the application would be 6-8 weeks later, and an acknowledgment had been received that our application is on the “list” for consideration.</p> <p>Following on from the renovation work there will be a requirement to consider a programme for the re-dedication of the memorial, and publicising the grant made by the WMT.</p>	
	5.5.2	<p>Cllr Greybrook confirmed that CFPC are currently in receipt of 2 quotations for the work. Following much discussion it was proposed that due to the likely demand for stone masons to undertake this type of work over the next 12 months and the importance of this exercise that:</p> <ol style="list-style-type: none"> 1. The appropriate stone mason has been selected to do the job based on current quotations. 2. Once the confirmation of the grant has been received the purchase order will be placed with the with the chosen Stone Mason and a start date confirmed. 3. That the cost of the work would be paid by the parish council in advance of receiving any funds awarded by the WMT <p>Approved unanimously: that this plan of action is progressed and that the financing or the project is discussed at the planned finance meeting for agreement and approval at the next full Parish Council meeting.</p>	BG BG All
5.6		<u>Auditors</u>	
	5.6.1	<p>Cllr Nelson reminded the meeting that accounts this financial year would be audited by a newly appointed company PKF Littlejohn. MS stated that the company planned to introduce themselves via a Webinar process on 23rd January and welcomed everyone to sign in for the presentation. Details of times and how would be forwarded nearer the time.</p> <p>Approved unanimously:</p>	
	5.6.2	<p>MS stated that prior to the external audit process there will be a requirement, as is normal practice, for the Parish Council to be audited by an Internal Auditor. The meeting was reminded that last year this job was carried out by a resident of the village Mr John Carpenter.</p> <p>Approved unanimously that JC should be contacted to seek his availability</p>	MS

6.			Transport and Highways	
	6.1		<u>High Street Parking</u>	
		6.1.1	<p>Cllr Nelson referred members to the email that had been recently received from Cllr Maughan who at the last meeting agreed to speak with LCC highways regarding CFPC' requirements.</p> <p>As Cllr Maughan was unable to attend this meeting a summary email reported the following actions:</p> <p>Start of Extract - dated 28/12/17</p> <p>Regarding the Back-Lane works, all of the Parish Council's comments and suggestions were sent directly to Highways to be formally processed. The only progress I can report at this stage is:</p> <ol style="list-style-type: none"> i. The bus stop markings request has been passed to the passenger transport team for their consideration. ii. The TRO element of the proposals (Yellow Lines/Parking Restrictions) have been passed to this team for their assessment, once resources allow. This is likely to take more than a year to process, possibly longer, due to the substantive backlog of requests county-wide and the limited resources available to process them. iii. The layby element of the proposal has been passed to the minor works team for possible inclusion in next year's work programme. iv. The "danger spot" of the hump back bridge following correspondence with Network Rail. I have not received a response from Highways but will chase again. <p>Please note that there is no guarantee that the works for these individual elements of the proposals will coincide, it is unlikely that they will owing to the current waiting times for TRO's to be processed.</p> <p>I will be meeting with the Highways Department in late January to discuss outstanding issues in the division, so I will push for further progress in respect of all the above at that meeting.</p> <p>End of Extract</p>	
		6.1.2	Following other reports from Councillors who expressed their frustration over lack of any response to date from LCC Highways, Cllr Nelson recommended patience. He thanked Councillors for their input and additional and alternative solutions, however, it was agreed that the Parish should await the feedback from the next meeting with Cllr Maughan before taken any further action.	
		6.1.3	Cllr Roberts proposed that a Councillor from CFPC should be available to accompany Cllr Maughan to the next Highways meeting if required.	
		6.1.4	Cllr Budden commented on the number of cars that are potentially illegally parked in the village especially in areas near the surgery and the Old Post Office. Cllr Brooke referred to a notice being used in North Rauceby and suggested that a similar notice could be used in Caythorpe. Cllr Brooke agreed to investigate this further and report back before the next meeting.	RB
		6.1.5	There was some debate about the use of parking at the Waggon & Horses where historically residents could park at certain times of the day. It was agreed that Cllr Ashcroft would consider this matter further and determine if these arrangements are still in place or if they have been changed since the granting of planning permission.	GA
		6.1.6	This issue of parking availability in the parking area adjacent to the Old Post Office was brought forward and it was agreed that Cllr Dix would consider this matter further to establish if it is still Parish land or privately owned.	RD
	6.2		<u>Community Speed Watch</u>	
		6.2.1	Cllr Nelson referred to the findings and notes from the recent sub-committee meeting and commented that each councillor had their own views and opinions on this subject. Following an exercise of asking round the table "is there a major speeding problem evident in the village 'yes 'or 'no'" there resulted in a majority of 6 to 4 in favour of 'no' there is not a problem. However, Cllr Nelson went on to remind the meeting that according to the survey prior to the	

		Parish Plan there is a perceived problem and CFPC are duty bound to consider the matter further.	
	6.2.2	Cllr Roberts stated that Carlton Scroop and Normanton Parish Council have a device that can record and download data and they are prepared to let CFPC borrow the device to collect and analyse data. It was agreed that by taking up this offer the full extent of the problem could be evaluated and would allow a more informed decision on the way forward with this project. It was agreed that Cllr Nelson would contact Carlton Scroop to arrange this loan and also establish an asset value of this apparatus whilst in the possession of CFPC for insurance purposes. It was agreed that this device could be used to collect data from many different locations through the village.	BN
	6.2.3	The requirement to register with CSW was also debated. MS reminded the members that for a £40 registration fee the proposed areas to watch would be surveyed and approved if suitable. By doing this at this stage it would enable CFPC to claim up to 6 passive notices free of charge which could possibly be used as a first stage to this project or could compliment or substitute the electronic devices as a secondary stage. It was agreed unanimously that MS would complete the necessary documentation and submit to CSW	MS
	6.3	<u>Bus Shelter – Kiosk Removal</u>	
		Cllr Nelson referred the meeting to recent emails received from LCC Highways indicating that the kiosk in the High Street bus shelter would be removed as not only were they hardly used by the public, as they were less than user friendly, but they are now not supported as the operating system is now outdated. It was confirmed that once removed LCC Highways would ensure that the site would be returned to a satisfactory and safe condition.	
7.		<u>The Parish Environment</u>	
	7.1	<u>New Planning Applications Received since Last Meeting</u> Cllr Ashcroft referred the meeting to his report that was issued prior to the meeting.	
	7.1.1	<u>New Applications</u> S17/2473 – Application from Wade Construction to build a 2-storey detached dwelling on a piece of land adjacent to 22 Arnhem Drive. CFPC asked for comments by 17 Jan, with CFPC input due to SKDC by 24 Jan. Recommend CFPC approval of this application.	
	7.1.2	<u>Applications Actioned</u> S17/2114 - Crown reduction of 2.5m and crown thinning of 20% to Copper Beech tree. 20 High Street, Caythorpe. CFPC submitted no objections. S17/2335 New conservatory on end of existing bungalow at a 1 Hough Road. CFPC submitted no objections	
	7.1.3	<u>Decision Notices</u> S17/1860 Erection of bungalow OWL House Frieston - Application withdrawn. S17/1611 ESS System, Land at Mill Farm - Planning approval dated 10 Nov 17. S17/1879 Demolition of existing garage, erection of a two-storey contemporary styled detached dwelling, detached car port and associated landscaping within the grounds of Templeway House, 17 Chapel Lane, Templeway House - Conditional Planning approval 22 Dec 1 S17/1693 Remove silver birch tree, St Vincent's Church. Work Allowed wef from 21 Dec. S17/1847 Erect 3 x 2 bed dormer dwellings on lands at 35 Old Lincoln Road. Planning approval for 2 x 2 Bed Dormer buildings. Conditions are as follows:	

		<p>Building plans to be submitted for planning permission. Scheme for satisfactory storage of refuse bins.</p> <p>S17/1988 - 22 High Street, Caythorpe, NG32 3BS, 30% crown reduction, and for crown thinning and raising to sweet chestnut tree to give clearance to road traffic. Work Allowed @ 12 Dec</p> <p>S17/1712 & S17/1711, - Caythorpe Hall Construction of Conservatory and Listed Building Consent. Refused. 30 Nov 17.</p> <p>S17/1708 & S1707. Caythorpe Hall. Construction of a veranda on the west elevation of dwelling & listed building consent. – Planning Refused.</p> <p>S17/1956 - Proposed dormer windows; 14 High Street. – Planning Approval.</p> <p>S17/20146 C- Remove 2 x Sycamore and 1 x Ash tree, 7 Arnhem Drive, Caythorpe. Work Allowed.</p>	
	7.1.4	<p><u>Other Planning Issues</u> Straw Storage Fulbeck Airfield. - Confirmation from our District Councillor that the operators of the straw storage site are going to withdraw from the site with immediate effect. Clearance of remaining straw could take a few months to complete, but operations are coming to an end.</p>	
	7.1.5	<p><u>Project Register.</u> The summary document circulated by the clerk is showing that there are currently 13 live projects and 10 projects that have been closed since the last meeting and will be removed from the list. Agreed unanimously to approve the Report</p>	
	7.2	<p><u>Dog Fouling</u></p>	
	7.2.1	<p>Cllr Greybrook referred to a report previously issued and stated that there does appear to be less of a problem around the school area, however, considerable problems still exist along Gorse Hill Lane and Chapel Lane. Another area where fouling is still a problem is along the public footpaths – namely from South Parade diagonally towards Hough and the driveway towards Caythorpe Hall – it seems that dog owners consider this to be OK as it is not on the main paths throughout the Village – this issue should probably be highlighted in the “News & Views” There was a specific issue in Kings Hill which has been addressed, by Councillor Geoff Ashcroft and more flyer leaflets have been sourced by District Councillor Bob Sampson which are available on request if anyone wishes to distribute them. Agreed unanimously to approve the Report</p>	
	7.3	<p><u>Grass Cutting within the Parish</u></p>	
	7.3.1	<p>Cllr Nelson referred the meeting to the summary documents that had been issued and also to the information supplied from both LCC Highways and SKDC. Following much debate, it was proposed and agreed that:</p> <ol style="list-style-type: none"> The work currently undertaken by GW King would continue and be funded as now by CFPC. The work currently actioned by SKDC would continue as now following the confirmation that the areas outlined on their map would be worked on the same frequency and at the same cost in 2018/19 as in this year. The work currently undertaken by LCC Highways was confirmed from their map and would be undertaken on a 2 safety cuts per year basis. 	
	7.3.2	<p>Following this summary, it was concluded and agreed that there would be no plans for additional spend by CFPC this year on grass cutting but the situation would be closely monitored from the start of the growing season. It was agreed that G W King would be made aware that the A607 triangle would continue to be cut by LCC as this is their land, however, they would be</p>	

		asked to react to requests for emergency cuts on this and other areas owned by LCC should the need arise on a one-off cost basis. It was agreed that as well as closely monitoring the situation this year the whole situation would be revisited next year.	MS All
	7.4	<u>Other Maintenance Issues</u>	
	7.4.1	<u>Maintenance Register</u> MS referred to the updated document that had been issued prior to the meeting and shows the expenditure on village maintenance to 31/12/17 by work, type and supplier. It was noted that the most money £4133 has been sent on grass cutting.	
	7.4.2	<u>Other Maintenance Issues</u> Cllr Woodward reported the clearing of leaves from a pavement area had been poorly worked and he had approached the operative and subsequently reported the matter to LCC. The area remains a hazard to pedestrians, so it was agreed that Brian Wills would be asked for a price to clear the path. If authorised it was also agreed that the cost would be tied back to the log with LCC and the amount recharged. There was no other maintenance issue identified.	AR
8.		Community Safety	
	8.1	<u>Cluster Meeting with Lincolnshire Police and Crime Commissioner.</u>	
	8.1.1	Cllr Nelson reminded the meeting of the pending meeting that would be chaired by Cllr Maughan. Questions to be put to the LPCC should be sent to MS no later than 20 th January for collation and forwarding to Cllr Maughan in advance of the meeting.	All
	8.1.2	Cllrs Ashcroft and Brooke agreed to attend the meeting on behalf of CFPC and would be accompanied by the Parish Clerk.	
9.		Community Activities	
	9.1	<u>Allotment Committee</u> Cllr Ashcroft had issued a report in advance of the meeting in which it was reported that there was little to report for this time of the year, with winter having its grip over activities on the allotments. Members are ordering seeds etc and preparing for the arrival of the new growing season. The AGM of the association will take place in the Village Hall on Tuesday 16 Jan 2018. Since the last report a few plots have changed hands and currently there is one half plot vacant, with at this stage no waiting list. Agreed: To approve the report	
	9.2	<u>Playing Field Committee</u> Cllr Nelson had issued a report prior to the meeting and reported that the committee are still looking into the issue of how best to run all/some of the fund-raising events previously organised by Dave Dorey and that there are several options to consider. The PF have adequate funds to cover its running expenses and will be able to do so for some time to come. Agreed: To approve the report.	
	9.3	<u>Village Hall Committee</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that the Hall continues to be well used by various organisations and clubs and two new regular bookings have now commenced. A new heating control system (HIVE) has been installed enabling the heating to be controlled via iPad or mobile phone. An application is in hand with WRENS to try and obtain a grant towards the renovation and updating of the toilet facilities. The monthly Table Tops Sales and Village Breakfast continues to thrive and is a great contributor to the Hall funds. Agreed: To approve the report	
	9.4	<u>News & Views.</u> Cllr Nelson reported that there our new Editors Pete and Laura will be producing the February edition shortly and that Tony Case is continuing to sell advertising space and to provide certain items of copy for each publication. This arrangement will need new agreements for all parties to sign.	

			Agreed: That it is excellent news that this publication will continue	
	9.6		<u>Community Heartbeat.</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that all units are functioning and in good order. The pads will need to be replaced in March so L.I.V.E.S. will have to be contacted about obtaining replacements. The defib outside the Village Hall was deployed on one occasion, however it was not activated Agreed: To approve the report	
10.			Items of Urgent Business	
	10.1		<u>NHS Sustainability and Transformation Plan (STP) - NHS Presentation</u>	
		10.1.1	Cllr Nelson referred to a recent communication where it was proposed that a guest speaker would visit and present their 5-year plan. This would ideally be actioned at a Parish Council Meeting. However, it was proposed that the speakers should be encouraged to present to a wider audience and it was agreed that they would be invited to present to the residents of the village and not just to the parish council. It was agreed that the meeting would be held at the Village Hall for anyone interested to attend.	
		10.1.2	Based on this decision it was agreed that MS would reply to the source offering this prescribed solution and requesting a proposed date as well as advertising material such as posters for notice boards. Once a suitable date is agreed the village hall would be booked and the presentation advertised on the Parish Website and Parish Facebook page.	MS
	10.2		<u>Armada Beacon</u>	
		10.2.1	Cllr Nelson referred to an email from Cllr Roberts received from Mrs Mary Siddans requesting that the Beacon is moved from the Playing Field site to a more prominent position in Beacon Field on Kings Hill Farm. It was reported that this move would be actioned at the expense of Mrs Siddans.	
		10.2.1	It was noted that there were no objections to this proposal from the CFPC members, however, as the Beacon is on the Playing Field site it was agreed that the Playing Field Committee should be making the decision regarding this proposal. It is understood that their next meeting is planned for 30 th January.	
12.			Arrangements for Next Meeting The next meeting of the Parish Council would be held in the Village Hall on Wednesday 14th March 2018 commencing at 7.30 p.m. with provision for a short public section that will commence at 7.15 p.m.	ALL
			Open Forum County Councillor Cllr Maughan was unable to attend this meeting: District Councillor Cllr Sampson was unable to attend this meeting: Public Attendance The meeting was attended by 4 local residents and the following questions were raised and discussed prior to the start of the full meeting. 1. Mr Kevin Harrison from 14 Church Lane explained that he lives at this address with his wife and family and reported that recently a vehicle had skidded on ice and crashed through the living room wall of the property completely demolishing the wall. Fortunately, nobody was injured. He stated that he had concerns that once the house is re-built and the family move back that a similar incident could happen again. He requested that a number of actions could be authorised and considered in an effort of preventing this happening:	

			<p>a. That a Grit-Bin is provided by the Council and located near to the junction of Church Lane and Waterloo Road.</p> <p>b. That a barrier is provided and installed on the grass verge adjacent to the damaged wall.</p> <p>c. That consideration is given to the gritting of this road in the future as it is a main thoroughfare for school buses.</p> <p>In response to this statement from Mr Harrison Cllr Nelson expressed his sympathy on behalf of CFPC for this occurrence. He also stated that the Parish Council had the powers to action the request for a Grit-Bin and that this would be further investigated by the Parish Clerk.</p> <p>Cllr Nelson also stated that CFPC would investigate about the ownership of the grass verge adjacent to the wall and would make enquiries regarding the practicalities of installing some form of crash barrier.</p> <p>In addition, CFPC would be making request to LCC Highways that Waterloo Road and Church Lane are added to the LCC Highways gritting list.</p> <p>2. The subject of potholes was raised by local resident Bob Miles and specifically to the large hole that has developed in the High Street immediately outside of the Spar Shop.</p> <p>In response to this issue Cllr Nelson stated that the subject of potholes will continue to be monitored and this particular issue would be logged by the Parish Clerk.</p> <p>End of Public Forum session</p>	<p>MS</p> <p>MS</p> <p>MS</p> <p>MS</p>
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Appendix 1 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 31st Dec 17
Accounts Authorised and Paid since the Last PC Meeting

Invoice Date	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Date Paid
7-Nov-17	Simpson Arboriculture	Clear Shrubs and Bushes from Frieston Triangle A607	270.00	54.00	324.00	9-Nov-17
14-Nov-17	Royal British Legion	Wreath for Remembrance Parade (Lancaster)	35.00	0.00	35.00	14-Nov-17
14-Nov-17	Royal British Legion	Wreath for Remembrance Parade (Parish Council)	35.00	0.00	35.00	14-Nov-17
16-Nov-17	Brian Wills	Frieston Bus Shelter & Grass as Police Build	151.00	0.00	151.00	20-Nov-17
21-Nov-17	Bob Greybrook	Remembrance Day Bugler Payment	40.00	0.00	40.00	21-Nov-17
21-Nov-17	Bob Greybrook	War Memorial Guide Book	15.00	0.00	15.00	21-Nov-17
27-Nov-17	Tony Case	Expenses Claim - Sept-Dec	100.00	0.00	100.00	27-Nov-17
30-Nov-17	M Stevens	Salary Payment (Nov 2017)	475.72	0.00	475.72	30-Nov-17
8-Dec-17	PAYE - Tax Payment	MS - Tax Due Nov 2017	118.80	0.00	118.80	8-Dec-17
15-Dec-17	P A & L M Leeds	Software Purchase for News and Views	22.98	0.00	22.98	15-Dec-17
18-Dec-17	Cllr B Nelson	News and Views leaving gift for Tony Case	33.00	0.00	33.00	18-Dec-17
19-Dec-17	David Fidler	Garden Supplies for War Memorial Area (soil & grass seed)	54.55	0.00	54.55	19-Dec-17
19-Dec-17	G W King	Grass Cutting Upper & Lower Green 18/9,02/10,16/10,03/11	184.00	0.00	184.00	20-Dec-17
19-Dec-17	G W King	Grass cutting on roadside at the Hammond Pavilion	81.00	0.00	81.00	20-Dec-17
29-Dec-17	M Stevens	Salary Payment (December 2017)	446.83	0.00	446.83	29-Dec-17
2-Jan-18	Brian Wills	Village Maintenance at B Grd, Pol Off, War	168.00	0.00	168.00	2-Jan-18

		Mem, Bus Shelter				
8-Jan-18	PAYE - Tax Payment	MS - Tax Due July 2017	111.60	0.00	111.60	8-Nov-18
8-Jan-18	LALC	Annual Train Invoice for 2018/19	110.00	0.00	110.00	8-Nov-18
9-Jan-18	Ben Watson	Litter Picking - Nov/Dec	139.20	0.00	139.20	9-Nov-18
Totals			2591.68	54.00	2645.68	

**Appendix 2 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 31st Dec 17
Accounts to be Authorised and Paid**

Invoice Date	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Date Paid
8-Jan-18	M Stevens	Expenses Claim Sept/Oct	34.49		34.49	11-Jan-18
Totals			34.49	0.00	34.49	

Appendix 3

Caythorpe & Frieston Management Accounts

Accounts at 10th January 2018

	Actual 2016/17	Budget 2017/18	Budget for period 2017/18	Period actual 2017/18	Variance period 2017/18	Forecast year 2017/18
	£	£	£	£	£	£
INCOME						
Precept	29901	28888	28888	28888	0	28888
Other	4553	0	0	3533	3533	4711
Burial ground	3025	2000	1500	2325	825	3100
Interest	14	0	0	0	0	0
Street Cleaning	749	749	780	780	0	780
News & Views	6046	6046	4535	6559	2025	6559
VAT Reclaim	3981	0	0	1689	1689	0
TOTAL	48268	37683	35703	43774	8072	44038
EXPENDITURE						
Burial grounds	3030	3182	2387	2845	459	3182
Audit	360	396	297	240	-57	240
Comm lincs	0	0	0	0	0	0
Staff salaries	5097	7646	5735	5977	243	8507
Election costs	0	1000	750	0	-750	300
Comm Projects	500	2500	1875	400	-1475	533
Maintenance	9552	3000	2250	3820	1570	3615
VH grant	3000	3000	3000	3000	0	3000
PF grant	3000	3000	3000	3000	0	3000
S137 Expenditure	0	150	113	0	-113	0
Insurance	4060	4660	3495	654	-2841	4660
LALC & SLCC	446	468	351	51	-300	468
Tel,post, stat etc	405	425	319	199	-120	265
PWLB loan	1772	1772	1329	886	-443	1772
Allotments	50	500	375	200	-175	200
News & Views	5663	5663	4247	3969	-278	6000
Bank Charges	0	0	0	54	54	72
Misc	2503	321	241	5499	5258	7332
TOTAL	39439	37683	29762	30794	1032	43147
SURPLUS/(LOSS)	8830	0	5940	12980	7040	891
Reserves as at	Mar-18			£ 31085	£ 31085	£ 31085
Forecast surplus for year as above					891	
Forecast closing reserves at year end				44065	31976	31976

