



		the sum of £563. The budget requirement had been built using guidance from last year's budget and trends from actual expenditure, year to date. Cllr Nelson additionally stated that the grant to the council had been reduced this year to the sum of £363 and would be phased out entirely in year 2019/20	
	5.3.2	Based on the information provided it was agreed that: <ol style="list-style-type: none"> <li>1. Parish residents would be informed of the proposed 2% precept increase via News and Views</li> <li>2. That residents would be asked to propose any ideas on project expenditure that would benefit the parish</li> <li>3. That the second draft of the budget would be reviewed again at the next PC meeting where final approval would be sought from the members.</li> </ol> <b>Approved unanimously: that this plan of action is progressed</b>	
	5.4	<b>War Memorial Cleaning</b>	
	5.4.1	Cllr Greybrook referred to his report previously issued and reiterated that an application had been submitted to the War Memorial Trust for a grant towards the cleaning and renovation of the memorial and surrounds, and if successful a grant of up to 75% of the cost would be awarded. Cllr Greybrook went on to say that following further contact with the WMT it is understood that our application is in a queue as they have been inundated with applications, as many others wish to smarten up their memorials in readiness for the 2018 commemorations of the ending of World War One.	
	5.4.2	Cllr Greybrook confirmed that CFPC are currently in receipt of 2 quotations for the work. Following much discussion it was proposed that due to the likely demand for stone masons to undertake this type of work over the next 12 months and the importance of this exercise that: <ol style="list-style-type: none"> <li>1. The appropriate stone mason should be selected to do the job based on current quotations.</li> <li>2. Regardless of whether confirmation of a grant had been obtained from the WMT a firm order should be placed provisionally with the chosen Stone Mason no later than during January 2018 with view to starting the work by May 2018.</li> <li>3. Final detail of quotations to be reviewed by members prior to CFPC meeting scheduled for January 2018</li> </ol> <b>Approved unanimously: that this plan of action is progressed</b>	BG  All
	5.5	<b>Bus Shelter Project</b>	
	5.5.1	Chairman Nelson reminded the meeting that this project had now been completed and referred members to the decision that was taken last meeting that this project should go ahead. It was also stated at the last meeting that once completed the difference between the loan figure of £3,000 (originally £2,500) and the project cost of £4,300 would be approved. On this basis approval was sought for the sum of £1,300 to close the project. <b>Approved unanimously: that this sum of money is approved for processing</b>	
6.		<b>The Parish Environment</b>	
	6.1	<u>New Planning Applications Received since Last Meeting</u> Cllr Ashcroft referred the meeting to his report that was issued prior to the meeting.	
	6.1.1	<u>New Applications – Decision Required</u> <b>S17/1611 - Install an Energy Storage System (ESS) and associated infrastructure -Land at Mill Farm, Caythorpe Heath Lane, Caythorpe</b> Cllr Ashcroft went on to submit that a recent meeting accompanied by Cllr Sampson had taken place with Anesco who clarified a number of points regarding their application, which are as follows: <ol style="list-style-type: none"> <li>i. Location has been very carefully considered.</li> <li>ii. Grid Connection - Proximity to a feasible and viable grid connection. The connection on this site will be to the existing overhead line within the same field, there is limited capacity in the area and the fact that no road closures etc are required is a significant benefit for this development and dictates the location. This is paramount and in addition, the proposal will have utilised the grid capacity in the area so there will be <b>no development of a</b></li> </ol>	

		<p><b>solar farm.</b></p> <p>iii. Willing landowner - The landowner is keen to diversify and wanted to progress with this development on his land. Not all landowners are willing to diversify to other development opportunities</p> <p>iv. Designations - Not within any designations such as AONB, greenbelt or near to any listed buildings or scheduled monuments.</p> <p>v. Site feasibility/planning considerations - Flat topography, good access, not within flood risk zone, not near to any residential properties, near to the existing recycling plant which is industrial in nature.</p> <p>vi. Applicant will seek to instruct an agricultural land classification survey on the site,</p> <p>On this basis it was recommended by Cllr Ashcroft that the decision previously taken not to support this application is now reconsidered.  <b>Approved unanimously: that this application is now supported by CFPC</b></p> <p><b><u>S17/1693 - Remove silver birch tree, St Vincent's Church, Caythorpe</u></b>  Cllr Ashcroft reported that the application failed to identify location of tree and did not include a report from a tree surgeon, however Cllr Roberts was aware of the tree location and confirmed that the tree was dead.</p> <p>On this basis it was agreed that CFPC would support this application subject to an arboriculture report recommending the tree removal.  <b>Approved unanimously: that this application is supported by CFPC</b></p> <p><b><u>S17/2046- Remove 2 x Sycamore and 1 x Ash tree, 7 Arnhem Drive,</u></b>  Cllr Ashcroft stated that it was unclear whether these trees are actually in a conservation area or if they are currently protected by a TPO.</p> <p>It was recommended that CFPC offer no objections to these proposals  <b>Approved unanimously: that this application is supported by CFPC</b></p> <p><b><u>S17/1879 - Demolition of existing garage, erection of a two-storey contemporary styled detached dwelling, detached car port and associated landscaping within the grounds of Templeway House, 17 Chapel Lane</u></b>  Cllr Ashcroft reported to the meeting that the proposed dwelling, as illustrated in the plan, comprises of a contemporary styled dwelling, with a number of connected cuboids of varying sizes and very similar to the style of architecture to that of the dwelling in Orchard Close. Cllr Ashcroft went on to say that the structure appeared to be totally out of character with existing properties within the village. Cllr Roberts' opinion was that this design although futuristic would become more apparent as time evolved and would become the norm for future generations.</p> <p>There was much additional debate about the pros and cons of the proposal and Cllr Ashcroft proposed that the Council should not support the application. The resultant vote resulted in a divided decision of 5 in favour of the application with 4 voting against.  <b>Approved by majority decision: that this application is supported by CFPC</b></p>	
	6.1.2	<p><u>New Applications – Decision Taken</u></p> <p><b><u>S17/1860 - Erection of Bungalow within grounds of Owls House Frieston Road.</u></b></p> <p>CFPC has no objections in principle but offer the following representation for consideration:</p> <ul style="list-style-type: none"> <li>• Tree survey to be conducted to ensure that trees or hedges on land adjacent to the property assessed for possible impact from the</li> </ul>	

		<p>development, including listed Oak Tree</p> <ul style="list-style-type: none"> <li>• .Construction work, vehicles &amp; parking to be within the construction site save for the initial access work.</li> <li>• Any exterior lighting should be sympathetic to the adjoining property</li> </ul> <p><b>This application is supported by CFPC</b></p> <p><b><u>S17/1707/1708 - Veranda at Caythorpe Hall.</u></b></p> <p><b>CFPC submitted no objections to proposal.</b></p> <p><b><u>S17/1711/1712- Construct Conservatory Caythorpe Hall.</u></b></p> <p><b>CFPC submitted no objections to proposal.</b></p> <p><b><u>S17/1847 Erect 3 x 2 bed dormer dwellings on land at 35 Old Lincoln Road.</u></b></p> <p>CFPC objected to proposal on grounds of the following:</p> <ul style="list-style-type: none"> <li>• Inappropriate and overdevelopment of site</li> <li>• Lack of parking, no access for emergency vehicles and Highway issues.</li> <li>• Risk to existing footpath.</li> <li>• Risk of creating precedent.</li> <li>• Water and sewage aspects.</li> </ul> <p><b>This application is not supported by CFPC</b></p> <p><b><u>S17/1872 - 211 notice relating to the removal of a eucalyptus tree - 37 High Street, Caythorpe</u></b></p> <p><b>CFPC submitted no objections to proposal.</b></p> <p><b><u>S17/1956 - Proposed dormer windows; 14 High Street, Caythorpe</u></b></p> <p><b>CFPC submitted no objections to proposal.</b></p> <p><b><u>S17/1988 - TPO Order - 22 High Street, Caythorpe.</u></b> 30% crown reduction, and for crown thinning and raising to sweet chestnut tree to give clearance to road traffic.</p> <p><b>CFPC submitted no objections to proposal.</b></p>	GA
	6.1.3	<p><u>Decision Notices</u></p> <p><b><u>S17/1117 - PGL Travel Limited</u></b> - Expansion of Training Facilities' - <b>Granted with conditions re water, sewage and lighting</b></p> <p><b><u>S17/1489 - --Playing Fields Caythorpe</u></b> - Pollard Lime tree</p> <p><b>Approved and grant obtained from wildlife fund.</b></p> <p><b><u>PL/0088/17 - Mid UK Caythorpe</u></b> - Retention of fixed plant for the processing of waste wood.</p> <p><b>Permission granted subject to conditions.</b></p> <p><b><u>PL/0087/17 Mid UK Caythorpe</u></b> Retention of fixed plant and development of open storage compound for the processing of waste glass.</p>	

		<b>Permission granted subject to conditions</b>	
	6.1.4	<u>Other Planning Issues</u> <b>Brandon Clay Pigeon Shooting Ground</b> Cllr Sampson reported that this issue had been raised with SKDC chief executive. Cllr Sampson went on to report that as applications are received he would ensure that all parishes within his ward would be updated.	
	6.1.5	<u>Project Register.</u> MS summarised details from the report that had been previously issued to members. It was stated that 7 tasks had been completed since the last meeting with 19 tasks remaining. <b>Agreed unanimously to approve the Report</b>	
	6.2	<u>Dog Fouling</u>	
	6.2.1	Cllr Greybrook referred to a report previously issued and stated that the issue of dog fouling appears to be a lessening of problem, although there are still a few habitual offenders. The need for waste bins still needs to be addressed and additionally, there is still an issue with dog owners using public footpaths across fields where they consider it is not necessary to bag the mess. Due to actions taken by the SKDC housing officer the problem with the loose dog from Eastcliffe Square seems to have been resolved. <b>Agreed unanimously to approve the Report</b>	
	6.3	<u>Fish and Chip Van</u>	
	6.3.1	As Cllr Dix was unable to attend this meeting it was agreed that the issue detailed in minute (6.3.2) would be carried forward to the next meeting.	
	6.3.2	Cllr Dix also stated that additional information is required about the land owned by the Parish Council that is adjacent to the old Post Office. He stated that parking permission had been granted to persons historically and that the Parish Council should seek more information regarding this matter and a copy of the authority notice. <b>It was agreed that a letter would be drafted and sent by the Parish Clerk.</b>	RD/ MS
	6.4	<u>Tree Projects</u>	
	6.4.1	<u>Frieston Triangle – Junction of the A607</u> MS reported that having obtained a licence from LCC Highways the job had now been completed and an invoice was expected for the sum of £270. MS reminded the meeting that this sum had already been approved and therefore would be paid on receipt. <b>Agreed unanimously to approve these actions</b>	MS
	6.4.2	<u>Lime Tree in Playing Field</u> MS reported that since the last meeting approval had been obtained for SKDC to pollard this tree. The work was actioned by Simpsons prior to the annual firework display to ensure the safety of the public. MS reminded the meeting that approval had already been given for £875 for this work of which £400 had been granted from the Community Wildlife Fund as work on veteran trees is covered by this scheme. The full invoice had been received and would be paid following this meeting and that the claim form and invoice had been sent to CWF (LCC) for payment. <b>Agreed unanimously to approve these actions</b>	MS
	6.4.3	<u>Other Trees and Hedges</u> MS reported that the Eastcliffe Square hedge had been tackled by the resident and a good effort had been made to reduce the height of the hedge. Additionally through the efforts of the SKDC housing officer, a contractor had been arranged to cut back the width of the hedge to the boundary fence thereby resolving the on-going problem for bus shelter users. MS also reported that since the last meeting the hedges in Chapel Lane and Templeway Close had been actioned by the owner/Occupiers to a very high standard.	
	6.4.4	<u>Maintenance Issues and Record of Activities</u> Cllr Nelson referred to the new maintenance report that had been previously issued to all members <b>It was agreed that this report would be updated as required and issued on a regular basis.</b>	MS

	6.4.5	<u>Burial Ground</u> There were no issues to report	
7.		<b>Transport and Highways</b>	
	7.1	<u>High Street Congestion</u>	
	7.1.1	Cllr Nelson referred to a report and diagrams that had recently been sent to each of the members for their perusal and comment. Additionally he referred to an email on the subject received from Cllr Mountain. In summary the recommendations are that yellow lines are introduced at the pinch point in the High Street with double yellow on the south side and single on the north side. It was recommended by LCC that a time period of no waiting was added and this was agreed as Monday – Saturday 8.00 a.m. – 8.00 p.m. It was also proposed that bus stop boxes would be painted on the road at each of the 5 bus stops on the high street and a white zigzag line would be added on the north side from the junction of Chapel Lane for approximately 10 metres. Cllr Roberts reported that he had obtained support for this project from the operations manager of Stagecoach as the company were becoming more and more frustrated because of delays due to inconsiderate parking. Cllr Maughan reported that a LCC Highways TRO would have to be instigated which due to the nature of the process could take some time to process.	
	7.1.2	Based on the above discussions the following actions were agreed: i. MS to revamp the documents that outline the position of the proposed lines and bus stop boxes. This with an updated report to be sent to Cllr Maughan who would brief Rowan Smith of LCC Highways. ii. Cllr Maughan to brief RS with zone times and to request a TRO action plan with LCC Highways	MS AM
	7.2	<u>Back Lane Parking</u>	
	7.2.1	Cllr Nelson reminded the meeting of actions and meetings to date involving Rowan Smith and where the recommendation was to improve the site by using an in-fill (type 2) material that could be rolled into place. Cllr Nelson also stated that a site visit of Fullback car park had taken place to understand the suitability of the product.	
	7.2.2.	Based on the knowledge obtained it was proposed that: i. CFPC would be requesting that LCC highways action the work rather than the work being undertaken by the parish. ii. The full length of the school fence area should be actioned iii. Cllr Maughan agreed to discuss further with Rowan Smith <b>Agreed unanimously to approve theses actions</b>	AM
	7.3	<u>Hump Backed Bridge Caythorpe Heath Lane</u>	
	7.3.1	Cllr Nelson reported that a serious accident had occurred on this bridge due to persons driving without due care and attention. It is understood that there were no serious injuries despite one of the cars being totally written off. The problem being that this is a blind bridge with insufficient width for 2 cars. Additionally there are no warning signs or white lines in place. Councillors agreed that this is a dangerous bridge and it is not the first time accidents have occurred or nearly occurred.	
	7.3.2	Based on the above information it was proposed that action is taken to ensure similar events do not occur in the future. <b>It was unanimously agreed that advice would be sought from British Rail who it is understood own the bridges and from LCC Highways.</b>	MS/ AM
8		<b>Community Activities</b>	
	8.1	<u>Review of Meeting – Dr Caroline Johnson</u>	
	8.1.1	Cllr Nelson updated the meeting with items discussed at the recent meeting with Dr Caroline Johnson. Cllr Maughan indicated that there are plans to have regular reviews in the future.	
	8.2	<u>Remembrance Day</u>	
	8.2.1	Cllr Nelson stated that plans were in place for what he expected to be a very successful parade and service and that he would be doing the church service reading on the day.	

8.3		<p><u>Allotment Committee</u> Cllr Ashcroft had issued a report in advance of the meeting in which it was reported that the Allotment Association held a successful coffee morning in the Village Hall on 14 Oct, the proceeds from which were divided between the Association, the Village Hall and the Playing fields. Since the last meeting it was noted that a few plots had changed hands however, all plots are currently occupied. The AGM of the association will take place in the Village Hall on Tuesday 16 Jan 2018. <b>Agreed: To approve the report</b></p>	
9.2		<p><u>Playing Field Committee</u> Cllr Nelson had issued a report prior to the meeting and reported that there are no fund raising events on the horizon which are essential to meet the running costs. Should this situation continue there will be a requirement to look at any financial and contractual implications if the playing field is forced to close. <b>Agreed: To approve the report.</b></p>	
9.3		<p><u>Village Hall Committee</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that all activities have now resumed after the summer break A grant application has been prepared for submission to WRENS for financial assistance in upgrading the toilet facilities, a decision will be made by them at their February 2018 meeting. A Craft Fair is to be held on Sunday November 26<sup>th</sup> and is fully booked, and the Village Breakfast will be held on the same date. <b>Agreed: To approve the report</b></p>	
9.4		<p><u>News &amp; Views.</u> Cllr Nelson reported that there is a distinct possibility that replacement editors have been found to take over from Tony Case. It has been agreed that the proposed editors will have a meeting with BN/MS in the future so that contractual and procedural obligations are fully understood. Subject to agreement Tony Case has kindly offered to ensure that there is a smooth takeover period. <b>Agreed: That it is excellent news that this publication will continue</b></p>	
9.6		<p><u>Community Heartbeat.</u> Cllr Greybrook had issued a report prior to the meeting. In the report it was stated that All four are in good working order and are checked weekly, and that thermostats are now activated <b>Agreed: To approve the report</b></p>	
10.		<b><u>Community Safety – Report on Local Crime and Policing Matters</u></b>	
10.1		No items to report	
11.		<b><u>Items of Urgent Business</u></b>	
11.1		No Items to report	
12.		<p><b><u>Arrangements for Next Meeting</u></b> The next meeting of the Parish Council would be held in the Village Hall on <b>Wednesday 10<sup>th</sup> January 2018</b> commencing at 7.30 p.m. with provision for a short public section that will commence at 7.15 p.m.</p>	ALL
		<p><b><u>Open Forum</u></b></p> <p><b>County Councillor</b> Cllr Maughan reported the following items to the meeting:</p> <p><u>Fairer funding for Lincolnshire</u> Fairer funding campaign initiated when the council met with the Secretary of State, who had agreed to review formulae, but given current political climate etc changes are unlikely in the near future. LCC will continue to lobby for a fairer deal for rural communities.</p> <p><u>LCC Budget Plans</u> LCC currently preparing budget and likely to need to tap into reserves for at least the next 2 years, after which further funding will be</p>	

		<p>required/needed.</p> <p><u>Grantham A&amp;E</u> Decision on opening Grantham A&amp;E 24/7 postponed again, pending outcome of NHS Improvements review regarding number of middle grade Doctors needed to safely staff the department.</p> <p><u>World of Work</u> A new Web Site is being launched with the aim of trying to address the skills gap and encourage young people to stay and find work in the county. Volunteers are being sought to assist with the programme to provide case studies highlighting the advantages of working in the county.</p> <p><b>District Councillor</b> Cllr Sampson reported the following items to the meeting:</p> <p><u>The Big Clean</u> The Big Clean 12-week programme completed. However, there was still ongoing issues regarding responsibility for clean-up programmes in the gap between towns and villages; was it a Highways (LCC) or District responsibility.</p> <p><u>Area Improvement Scheme</u> SKDC are allocating £40M from reserves to launch initiatives designed to improve and put Grantham on the map.</p> <p><u>Cinema Complex</u> Work on the development of the Cinema site in Grantham is underway which has led to pressure on parking in the rest of the town.</p> <p><u>Housing Strategy</u> Cllr Sampson has been appointed to chair a meeting of housing chairman across the district with the aim of identifying a long-term strategy for housing within the district.</p> <p>Fulbeck Airfield – Straw Farm</p> <p>SKDC continue to have issues with the straw storage applicants. One of the main conditions attached to the planning consent relating to the netting of loads leaving the site was still a refused condition. The applicant has been told by HSE that it is their problem to overcome any Health and Safety issues regarding netting the loads. It is incumbent upon the site operator to provide suitable platform and vertical access for safe netting of loads</p> <p><b>Public Attendance</b></p> <p>No items to report</p>	
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**Appendix 1 - CAYTHORPE & FRIESTON PARISH COUNCIL MEETING – 8th Oct 17**  
**Accounts Authorised and Paid since the Last PC Meeting**

Invoice Date	Supplier Account Name	Invoice Detail	Invoice Value	VAT £	Total Inv. Value	Date Paid
8-Sep-17	Tony Case	Expenses Claim - N&V Trophy	25.95		25.95	8-Sep-17
13-Sep-17	Caythorpe Preschool	Grant from CFPC for Tablet/Laptop	400.00		400.00	13-Sep-17
18-Sep-17	G W King & Sons	Garden Maintenance of Burial Ground July/Aug	630.00		630.00	18-Sep-17
18-Sep-17	G W King & Sons	Grass Cutting FUF & FLG 19/17, 03/08, 17/08, 01/09	184.00		184.00	18-Sep-17
21-Sep-17	David Dorey	Expense Claim for purchase of St Georges Flag	63.00	12.60	75.60	25-Sep-17
26-Sep-17	Kevin Godbold	Annual Mole Control - Burial Ground (Jan17)	325.00		325.00	26-Sep-17
29-Sep-17	M Stevens	Salary Payment (Sept 2017)	431.28		431.28	29-Sep-17
8-Oct-17	PAYE - Tax Payment	MS - Tax Due July 2017	107.60		107.60	9-Oct-17
17-Oct-17	Brian Wills	Frieston Bus Shelter & Grass as Police Build	221.99		221.99	19-Oct-17
23-Oct-17	G W King & Sons	Garden Maintenance of Burial Ground Sept/Oct	630.00		630.00	23-Oct-17
30-Oct-17	M Stevens	Salary Payment October 2017)	431.28		431.28	30-Oct-17
3-Nov-17	Peter Barnett	St. Vincent's - Grass Cutting (half year)	350.00		350.00	6-Nov-17
3-Nov-17	Bibby Factors Manchester Ltd.	Bus Shelter Installation	4300.00	860.00	5160.00	6-Nov-17
8-Nov-17	PAYE - Tax Payment	MS - Tax Due October 2017	107.60		107.60	8-Nov-17
8-Nov-17	Ben Watson	Litter Picking - Sept/Oct	156.60		156.60	8-Nov-17
Totals			8364.30	872.60	9236.90	



## Appendix 3

## Caythorpe &amp; Frieston Management Accounts

Accounts at 8th November 2017

	Actual 2016/17	Budget 2017/18	Budget for period 2017/18	Period actual 2017/18	Variance period 2017/18	Forecast year 2017/18
	£	£	£	£	£	£
<b>INCOME</b>						
Precept	29901	28888	28888	28888	0	28888
Other	4553	0	0	133	133	231
Burial ground	3025	2000	1154	1925	771	3337
Interest	14	0	0	0	0	0
Street Cleaning	749	749	780	780	0	780
News & Views	6046	6046	3488	6360	2872	6360
VAT Reclaim	3981	0	0	1689	1689	0
<b>TOTAL</b>	<b>48268</b>	<b>37683</b>	<b>34310</b>	<b>39775</b>	<b>5465</b>	<b>39595</b>
<b>EXPENDITURE</b>						
Burial grounds	3030	3182	1836	2845	1009	3182
Audit	360	396	228	240	12	240
Comm lincs	0	0	0	0	0	0
Staff salaries	5097	7646	4411	4671	260	8096
Election costs	0	1000	577	0	-577	300
Comm Projects	500	2500	1442	400	-1042	693
Maintenance	9552	3000	1731	1457	-274	3615
VH grant	3000	3000	3000	3000	0	3000
PF grant	3000	3000	3000	3000	0	3000
S137 Expenditure	0	150	87	0	-87	0
Insurance	4060	4660	2688	654	-2034	4660
LALC & SLCC	446	468	270	51	-219	468
Tel,post, stat etc	405	425	245	122	-123	211
PWLB loan	1772	1772	1022	886	-136	1772
Allotments	50	500	288	200	-88	200
News & Views	5663	5663	3267	3813	546	6609
Bank Charges	0	0	0	36	36	72
Misc	2503	321	185	214	29	371
<b>TOTAL</b>	<b>39439</b>	<b>37683</b>	<b>24279</b>	<b>21589</b>	<b>-2690</b>	<b>36490</b>
<b>SURPLUS/(LOSS)</b>	<b>8830</b>	<b>0</b>	<b>10031</b>	<b>18186</b>	<b>8155</b>	<b>3105</b>
Reserves as at	Mar-18			£ 31085	£ 31085	£ 31085
Forecast surplus for year as above					3105	
Forecast closing reserves at year end				49271	34190	34190
Weeks to Date	30					

